**NOTICE OF THE MEETING OF CORNFORTH PARISH COUNCIL: JULY 2020**

Notice is hereby given that a remote meeting of Cornforth Parish Council will be held at 6.00pm, Friday 10th July, when your attendance is requested. The agenda is set out below.

**PLEASE NOTE**

**Remote access will be via “Zoom” software. The Clerk is aware that some Members are reluctant to attend remote meetings. Those that are willing to “attend” will need to download the Zoom software and provide the Clerk with their email address. He will then send them a Zoom link to their email address along with the password and ID for the meeting.**

**AGENDA**

1. APOLOGIES
2. ALTERATIONS TO THE STANDING ORDERS TO ALLOW REMOTE ATTENDANCE.

Members will be asked to approve amendments to the Standing Orders to allow remote meetings to take place. The required amendments are attached to the agenda.

1. DISPENSATION FOR ABSENCE

The Government has made no allowance for the likely absence of Councillors from meetings as a result of the Coronavirus Emergency, which prevents meetings being held in person. Each Council must therefore grant dispensation for all of its Councillors from the date of its last meeting, in our case 9th March 2020. This Council is therefore asked to grant such a dispensation and that it remains in force until meetings in person can be held.

3. AUDIT OF ACCOUNTS

To consider the results of the internal audit and to approve the Annual Return for the financial year ending 31st March 2020, prior to submission to the external auditor. The Clerk has included a copy of the internal auditor’s report for 2019/20 and the external auditor’s report for 2019/20 with the agenda for use at the meeting, along with a copy of the external audit documents for 2018/19.

4. PERIOD OF PUBLIC CONSULTATION.

The Council must approve Sections 1 and 2 of the statements before 31st August 2020. In accordance with the Coronavirus Emergency Regulations 2020. Thereafter, the Responsible Financial Officer must set the period for the exercise of public rights to examine the documents underlying the audit. Subject to the Parish Council’s approval of the above sections, the period will be for a single period of 30 consecutive working days from 13th July 2020. Accordingly, the period will run until 21st August 2020. This will be publicised along with the name and address of the external auditor. The required documents will be available for inspection in Cornforth House for this period.

Ray Sunman/Clerk: 5th July 2020.

To all Members of the Parish Council.