**CORNFORTH PARISH COUNCIL MEETING: FEBRUARY 2021**

Notice is hereby given that a REMOTE MEETING of Cornforth Parish Council will be held at 7pm. on Monday 15th February 2021 when your attendance is requested. The details for joining the meeting have been given in a separate email from Councillor Paul Metcalfe, who will host the meeting. Alternatively contact Paul metcalfe@live.co.uk. The agenda for the meeting is attached.

**PLEASE NOTE**

**UNDER THE PROVISIONS OF THE OPENNESS OF LOCAL GOVERNMENT REGULATIONS 2014 MEMBERS ATTENDING THE MEETING NEED TO BE AWARE THAT THE PROCEEDINGS MAY BE THE SUBJECT OF RECORDING BY MEMBERS OF THE PUBLIC OR PRESS.**

**AGENDA**

1. INTRODUCTIONS AND APOLOGIES

2. DECLARATIONS OF INTEREST

To consider declarations of a personal or prejudicial interest with regard to any item to be transacted.

3. MINUTES

To confirm as a true record the Minutes of the meeting held on 18th January 2021. (Copy herewith)

4. MATTERS ARISING FROM THE MINUTES NOT COVERED ON THE AGENDA

To discuss any items arising from the previous minutes that are not included on this agenda.

5. POLICE LIAISON

To receive a report on any PACT meetings held in the interim from the Vice Chairman.

6. PUBLIC PARTICIPATION

The Chairman will adjourn the meeting to facilitate public participation on any item on the agenda and resume it following public participation.

7. CHAIRMAN’S ANNOUNCEMENTS AND CORRESPONDENCE.

A letter has been received from The Great North Air Ambulance thanking the Parish Council for its support

8. AAP ISSUES

The Chairman will give a report of any matters which have arisen.

9. COUNTY COUNCIL ISSUES

Our County Council representative will report on any Durham County Council issues that have arisen.

10. PLANNING MATTERS AND APPLICATIONS FROM DURHAM COUNTY’S WEEKLYLISTS.

At the time of the despatch of this agenda, which includes applications lodged up to and including 8th February 2021, the following application had been received by Durham County Council, which was of interest to the Parish Council:

1. DM/21/0079/FPA – Mr. S. Aslam – Floor 1 19 High Street, Cornforth – change of use of first floor from office to residential apartment with associated alterations to windows and door openings, creation of a roof terrace with sun room, pergola, decking and boundary wall and erection of an external fire escape.

An objection has been raised to the development by a resident in The Oaks on grounds of loss of privacy from the living space and overlooking from the roof terrace. The external fire escape seems to exit onto the footpath to the rear. Members’ views are sought.

1. DM/21/00280/FPA – Mr. and Mrs.Ward – 2 The Green, Cornforth – Replacement of 1 No. timber window on the south elevation with a UPVC alternative.

No recent decisions by the County Council have been made on applications of interest to the Parish Council.

11. WEBSITE ACCESSIBILITY AND MONITORING

The Government’s Digital Services staff, part of the Cabinet Office, has recently written and asked for an update on the improvements made. I have asked our website designer to draft a reply and I will send it to the GDS when received.

12. RESIGNATION OF THE CLERK.

In accordance with the terms and condition of my employment, I have given notice to the Chairman effective from 1st March 2021, that I will be leaving the post of Clerk to the Parish Council on 1st June 2021. This gives the Members over three months in which to appoint a replacement.

13. ISSUES FOR THE FINANCE COMMITTEE.

1. BANK RECONCILIATION STATEMENT – POSITION AT 31st JANUARY 2021.

The bank reconciliation statement for the above period is attached.

1. RECEIPTS AND PAYMENTS FROM 14TH TO 31ST JANUARY 2021.

|  |  |  |  |
| --- | --- | --- | --- |
| **Receipts** |  | **£** | **Cheque**  **No.** |
| NIL |  |  |  |
| **Payments** |  |  |  |
| Royal British Legion Poppy Appeal | Payment covers two years following none presentation of 2019 cheque | 760.00 | 2098 |
| R. A. Sunman | Salary | 666.10 | S/O |
|  |  |  |  |
|  | **Total expenditure** | **1,426.10** |  |

Recommendation: That the schedule be approved.

**NOTE: At the close of the meeting Members will be asked if they have any items**

**for inclusion on a future agenda.**

To all Members of the Parish Council.

Yours Sincerely, Ray Sunman, Parish Clerk: 8th February 2021.