**COVID-19 AND CORNFORTH PARISH COUNCIL: BRIEFING PAPER FOR MAY 2020.**

1. In the absence of Parish Council Meetings and our twice weekly surgeries in Cornforth House during this emergency, I attach a Briefing Paper for Members’ information. The situation with regard to future meetings is set out in the attached letter. The following paper deals with ongoing business.
2. The Memorial Park Refurbishment – I am working on completing the applications to Tarmac and a number of other targets for grant.
3. The Memorial Park damage - a week ago a vehicle left the road at the junction of Station Road and road giving access to the Bank’s Depot, damaging the park fence. I have instructed our ground maintenance contractor to effect repairs or replacement.
4. Allotments – The water has been reconnected and I have advised tenants that for this year the Parish Council will waive the payment of rents, in line with other Local Councils.
5. The installation of the defibrillator – This work is going ahead this week.
6. Planning applications - I will continue to monitor the applications received by the County Council and if necessary call on the views of Members of the Application Sub Committee by telephone.
7. VE Day Commemoration – The Chairman and County Councillor Mrs. Crathorne will, with Members of the British Legion, lay wreathes on the two war memorials within the Parish, to commemorate VE Day.
8. The Village Notice Board – To ensure that notices can continue to be posted, the staff of Cornforth Partnership will act as key-holders and post them.
9. Should Members have any pressing issues requiring attention please let me know.

Ray Sunman

Parish Clerk

May 2020