**CORNFORTH PARISH COUNCIL MEETING: MARCH 2019**

Notice is hereby given that a meeting of Cornforth Parish Council will be held in the Community Centre, Cornforth, at 7pm. on Monday 11th March 2019 when your attendance is requested. The agenda for the meeting is attached.

**PLEASE NOTE**

**UNDER THE PROVISIONS OF THE OPENNESS OF LOCAL GOVERNMENT REGULATIONS 2014 MEMBERS ATTENDING THE MEETING NEED TO BE AWARE THAT THE PROCEEDINGS MAY BE THE SUBJECT OF PHOTOGRAPHY, FILMING, VIDEO AND/OR AUDIO RECORDING BY MEMBERS OF THE PUBLIC OR PRESS.**

**AGENDA**

1. INTRODUCTIONS AND APOLOGIES

2. DECLARATIONS OF INTEREST

To consider declarations of a personal or prejudicial interest with regard to any item to be transacted.

3. MINUTES

To confirm as a true record the Minutes of the meeting held on 11th February 2019. (Copy herewith)

4. MATTERS ARISING FROM THE MINUTES NOT COVERED ON THE AGENDA

To discuss any items arising that are not included on this agenda.

5. POLICE LIAISON

To receive a report on the PACT meeting.

6. PUBLIC PARTICIPATION

The Chairman will adjourn the meeting to facilitate public participation and resume it following public participation.

7. CHAIRMAN’S ANNOUNCEMENTS AND CORRESPONDENCE.

At the time of the despatch of this agenda no items had been received under this heading.

8. AAP ISSUES

The Chairman will give a report of any matters which have arisen.

9. COUNTY COUNCIL ISSUES

Our County Council representative will report on any Durham County Council issues that have arisen since the last meeting.

10. PLANNING MATTERS AND APPLICATIONS FROM DURHAM COUNTY’S WEEKLY LISTS.

The schedules of planning applications received by Durham County Council, up to and including 4th March 2019, showed the following proposals for development within Cornforth Parish:

1. DM/19/00488/FPA – Mr. Calland – 20 Oswald Close, Cornforth – Erection of a single storey side/rear extension.
2. DM/19/00274/FPA – Mr. and Mrs. Jones – Former Parish Hall, High Street, Cornforth – Demolition of hall and erection of four new dwellings with associated parking.

The County Council has made the following decisions in respect of development within the Parish:

1. DM/17/01612/OCMW – Tarmac – Retention of concrete batching plant until 2030 - Approved.
2. DM/18/03585/FPA – SLP Developments – Slake Terrace Inn – Erection of a single dwelling – Refused.

11. DURHAM COUNTY PLAN.

The Chairman, Members and The Clerk attended the presentation on the above plan on 25th February and subsequently made representations to the County Council. It was noted in discussing the land use policies for the village that the Bank’s site had been allocated for employment development. This proposal was questioned, as the site had been the subject of several permissions for housing. A reply has been received from the County Council which will be reported to the meeting.

12. ELECTORAL BOUNDARY REVISIONS AND POLLING STATION LOCATIONS.

The County Council is carrying out a consultation exercise during March on revisions to the electoral boundaries and the locations of Polling Stations. The County Council has no alterations of their own to suggest with regard to either issue, but is seeking local views on the need for change. Members’ views are sought.

13. MEMORIAL PARK.

At the time of the despatch of this agenda, Durham County Council had not replied on the costs involved in implementing the work required in the RoSPA report. In the meantime, The Clerk has sought equipment details from a number of providers and circulated them as a starting point for dialogue with mothers groups, young people and the school, through Cornforth Partnership.

14. CASUAL VACANCY.

Durham County Council has been advised of the resignation of Mr. M. Simpson. A notice has been published and should an election not be called by 15th March 2019, the Parish Council would be able to co-opt a new Member.

15. ITEMS FOR CONSIDERATION BY THE FINANCE COMMITTEE

1. REQUEST FOR FINANCIAL ASSISTANCE

A request for support has been received towards the 135th Miners’ Gala. The Parish Council usually takes out a £45 message of support in the Gala Souvenir Brochure.

1. SCHEDULE OF RECEIPTS AND PAYMENTS TO 28TH FEBRUARY 2019.

|  |  |  |  |
| --- | --- | --- | --- |
| **Receipts** |  | **£** | **Cheque**  **No.** |
|  |  |  |  |
| Miscellaneous |  | 2,960.94 |  |
|  |  |  |  |
| **Payments** |  |  |  |
|  |  |  |  |
| West Cornforth Community Association | Affiliation fee | 20.00 | 959 |
| West Cornforth Community Association | Hall hire | 330.00 | 960 |
| R. A. Sunman | Allowances (December) | 76.08 | 961 |
| Newsquest | Ground maintenance advert | 352.89 | 962 |
| Blachere | Removal of lights | 485.76 | 963 |
| R. A. Sunman | Allowances (January) | 162.32 | 964 |
| Lumalite | Instalment 3 | 783.29 | 965 |
| R. B. Legion Poppy Appeal | Wreathes for 2 ceremonies | 428.00 | 966 |
| R. B. Legion Cornforth Branch | Donation | 30.00 | 967 |
| Salvation Army | Donation | 30.00 | 968 |
| West Cornforth Community Association | Wreaths | 36.00 | 969 |
| Cornforth Partnership | Awards for All (January) | 582.86 | 970 |
| H. M. R. & Customs | Tax & N.I.C. (Nov – Jan) | 599.63 | 971 |
| R. A. Sunman | Salary | 666.10 | S/O |
|  |  |  |  |
|  | **Net Expenditure** | **1,621.99** |  |

Recommendation: That the schedule be approved.

1. BANK RECONCILIATION STATEMENTS – POSITION AT 28th FEBRUARY 2019.

At the time of the despatch of this agenda no bank statement had been received for February 2019. The bank reconciliation statement for that period will therefore be circulated at the meeting.

1. GROUND MAINTENANCE CONTRACT 2019/20.

Four tenders were returned following the PQQ process. The tenders were opened by Members and after arithmetic checks had been undertaken, SE Landscapes was found to have submitted the lowest tender at £20,600 p.a. Members are asked to confirm the appointment of this company as our ground maintenance contractor for the next two years.

**NOTE: At the close of the meeting Members will be asked if they have any items**

**for inclusion on a future agenda.**

To all Members of the Parish Council.

Yours Sincerely, Ray Sunman, Parish Clerk: 4th March 2019.