**CORNFORTH PARISH COUNCIL MEETING: MARCH 2017**

Notice is hereby given that a meeting of Cornforth Parish Council will be held in the Community Centre, Cornforth, on Monday 13th March 2017 when your attendance is requested. The agenda for the meeting is attached.

**PLEASE NOTE**

**UNDER THE PROVISIONS OF THE OPENNESS OF LOCAL GOVERNMENT REGULATIONS 2014 MEMBERS ATTENDING THE MEETING NEED TO BE AWARE THAT THE PROCEEDINGS MAY BE THE SUBJECT OF PHOTOGRAPHY, FILMING, VIDEO AND/OR AUDIO RECORDING BY MEMBERS OF THE PUBLIC OR PRESS.**

**AGENDA**

1. INTRODUCTIONS AND APOLOGIES

2. DECLARATIONS OF INTEREST

To consider declarations of a personal or prejudicial interest with regard to any item to be transacted.

3. MINUTES

To confirm as a true record the Minutes of the meetings held on 23rd January and 13th February 2017. (Copies herewith)

4. MATTERS ARISING FROM THE MINUTES NOT COVERED ON THE AGENDA

To discuss any items arising that are not included on this agenda.

5. POLICE LIAISON

To receive a report on the PACT meeting from the Vice Chairman.

6. PUBLIC PARTICIPATION

The Chairman will adjourn the meeting to facilitate public participation and resume it following public participation.

7. CHAIRMAN’S ANNOUNCEMENTS AND CORRESPONDENCE.

At the time of the despatch of this agenda no correspondence had been received.

8. AAP ISSUES

The Chairman as an elected member of the AAP Board will give a report of any matters which have arisen.

9. COUNTY COUNCIL ISSUES

Our County Council representative will report on any Durham County Council issues that have arisen since the last meeting.

10. PLANNING MATTERS AND APPLICATIONS FROM DURHAM COUNTY’S WEEKLY LISTS.

At the time of the despatch of this agenda, which included applications up to and including 6th March 2017, the following applications had been received by Durham County Council which were of interest to Cornforth Parish council:

1. DM/17/00441/FPA - Land east of Barncroft, The Green, Cornforth – erection of a dwelling house.
2. DM/16/03898/FPA – 11 The Green, Cornforth – Replacement front windows.

The Parish Council has been notified of the following decisions taken by the County Council affecting development within its boundaries:

1. DM/16/03955 – Mr. M. Valks – 1 Stobbs Cross Road – Single storey side extension to form a garage, with a vehicular access and 1.5 m high pillars and block paved drive. APPROVED
2. DM/17/00104/FPA – Mr. A. Blankley - 10 Garmondsway Road – Replacement dwelling. APPROVED.

11. CORNFORTH PARISH COUNCIL WEB SITE.

A member of the public has asked that this be included on the agenda.

12. ALLOTMENTS ISSUES.

The Clerk has received confirmation that Mr. and Mrs. Patterson have given up their tenancies. Notice had also been served on Mr. Lee Patterson, who held plot 32. It is alleged that this plot is being used by Mr. Parkins. The Parish Council has not agreed to this arrangement. Mr Parkins has not reinstated the fence to his mother’s plot, nor is it being cultivated. It is, therefore, recommended that the tenancies of both Mr. Parkins (28, 33 and 28) and Mrs. Parkins be terminated with a month’s notice.

13. FORTHCOMING ELECTION AND ITS IMPLICATIONS.

The County Council and Parish elections will be held on 4th May 2017. The Clerk has received election packs from Durham County Council and will have them at the meeting for Councillors who wish to stand. Alternatively, they are available from the County Council. It is the responsibility of candidates to complete the forms and ensure their dispatch to the County Council.

14. FINANCIAL REPORTS.

1. SCHEDULE OF RECEIPTS AND PAYMENTS TO 28th FEBRUARY 2017.

|  |  |  |  |
| --- | --- | --- | --- |
| **Receipts** |  | **£** | **Cheque**  **No.** |
| Insurance and Allotment rent |  | 1,734.00 |  |
| **Payments** |  |  |  |
| Stage & Production Co. Ltd. | Pantomime deposit | 120.00 | 798 |
| Heritage NE | Paving at No.16 The Green | 670.00 | 799 |
| Durham County Council | Park inspection costs | 805.14 | 800 |
| Cornforth in Bloom | Insurance | 151.00 | 801 |
| M. Spence Surfacing | Tarmac at The Green | 14,544.00 | 802 |
| R. A. Sunman | Allowances | 109.13 | 803 |
| R. A. Sunman | Salary | 666.10 | S/O |
|  |  |  |  |
|  | **Total Expenditure** | **17,065.37** |  |
|  |  |  |  |
|  | **Net Expenditure** | **15,331.37** |  |

Recommendation: That the schedule be approved.

1. BANK RECONCILIATION STATEMENTS – POSITION AT 28th FEBRUARY 2017.

The bank reconciliation statement will be circulated at the meeting.

**NOTE: At the close of the meeting Members will be asked if they have any items**

**for inclusion on a future agenda.**

To all Members of the Parish Council.

Yours Sincerely, Ray Sunman, Parish Clerk: 6th March 2017.