**CORNFORTH PARISH COUNCIL MEETING: MARCH 2018**

Notice is hereby given that a meeting of Cornforth Parish Council will be held in the Community Centre, Cornforth, on Monday 12th March 2018 at 7pm, when your attendance is requested. The agenda for the meeting is attached.

**PLEASE NOTE**

**UNDER THE PROVISIONS OF THE OPENNESS OF LOCAL GOVERNMENT REGULATIONS 2014 MEMBERS ATTENDING THE MEETING NEED TO BE AWARE THAT THE PROCEEDINGS MAY BE THE SUBJECT OF PHOTOGRAPHY, FILMING, VIDEO AND/OR AUDIO RECORDING BY MEMBERS OF THE PUBLIC OR PRESS.**

**AGENDA**

1. INTRODUCTIONS AND APOLOGIES

2. DECLARATIONS OF INTEREST

To consider declarations of a personal or prejudicial interest with regard to any item to be transacted.

3. MINUTES

To confirm as a true record the Minutes of the meeting held on 22nd January 2018 (amended) and 12th February 2018. (Copies herewith)

4. MATTERS ARISING FROM THE MINUTES NOT COVERED ON THE AGENDA

To discuss any items arising that are not included on this agenda.

5. POLICE LIAISON

To receive a report on the PACT meeting from the Vice Chairman.

6. PUBLIC PARTICIPATION

The Chairman will adjourn the meeting to facilitate public participation and resume it following public participation.

7. CHAIRMAN’S ANNOUNCEMENTS AND CORRESPONDENCE.

At the time of the despatch of this agenda the Chairman had received a letter from The Mayor of Ferryhill Town Council inviting him to attend his charity dinner on Friday 27th April 2018.

8. AAP ISSUES

The Members will receive a report on any matters that have arisen.

9. COUNTY COUNCIL ISSUES

Our County Council representative will report on any Durham County Council issues that have arisen since the last meeting.

10. PLANNING MATTERS AND APPLICATIONS FROM DURHAM COUNTY’S WEEKLY LISTS.

At the time of the despatch of this agenda, which included applications up to and including 5th March 2018, the following application had been received by Durham County Council which was of interest to Cornforth Parish Council:

1. DM/18/00524/FPA – Mrs. B. Andrews – 22 The Green – Replacement of upvc bow windows at the front with upvc sash windows.

No decisions been made affecting development within the Parish boundaries.

11. SUGGESTION OF A COUNCILLORS’ SURGERY.

A suggestion has been received from County Councillor Crathorne for a joint Members’ surgery to be held in the village. Following recent advice from Durham County Council, County Councillors are unable to offer a surgery where they would be alone and therefore at risk. Members’ views are sought on the timing and venue of a joint surgery.

12. RECORDING OF MEETINGS BY THE CLERK.

Cornforth Parish Council meetings are recorded, on occasion, by members of the public and the results published on social media. The Council has considered recording the meetings and it is suggested that the Clerk should now acquire a simple recording device as an aid to minute taking and to assist Members.

13. RESIGNATION FROM THE PARISH COUNCIL.

The Electoral Services Division of the County Council has advised that no request has been received for an election to fill the vacancy left by Mrs. Wilson’s resignation. The vacancy could now be filled by co-option. Members’ views are sought.

14. TURSDALE WAR MEMORIAL REDEDICATION CEREMONY.

The rededication ceremony is to be held on 24th March 2018. The unveiling will be carried out by Major Lawton MBE DL and the service led by the Reverend Norman. Invited guests have been asked to be in place by 10.45am. Road closures have been applied for and the Safety Advisory Group informed. The Clerk has tried to make arrangements with Allinson’s of Bishop Auckland to clean the statue and repair the letters. The company could not assist and the work is to be done by our second tenderer Auckland Memorials. Invitations have been printed and sent out. Because of restricted parking arrangements have been made for a shuttle bus to and from the Community Centre from 10.15am. Arrangements have been made for refreshments in the Community Centre.

15. ALLOTMENTS.

The asbestos problem had put on hold any other work and further lettings. It is expected that by the date of this meeting the asbestos and all the old sheds will have been removed. Mr. Parkins has asked to retain two of his plots and that of his mother, having previously expressed his desire to give them up. Provided the fence is replaced, Mrs. Parkins uses her plot for horticulture only and no sub-letting takes place, this seems acceptable. This arrangement releases plot 36, a narrow awkward plot, which immediately abuts the NWA access road. It is suggested that this plot be subdivided across the three adjoining plots and that a path be created joining the access road to the allotment path further south. A plan will be circulated at the meeting. Members’ views are sought before any quote is sought to carry out the work.

16. REPLACEMENT GATE AT THE MEMORIAL PARK.

The Clerk has received a quote for the replacement of the access gate and will report it to the meeting.

17. FINANCIAL MATTERS.

1. BANK RECONCILIATION STATEMENT – POSITION AT 28th FEBRUARY 2018.

The bank reconciliation statement is attached.

1. SCHEDULE OF RECEIPTS AND PAYMENTS TO 28th FEBRUARY 2018.

|  |  |  |  |
| --- | --- | --- | --- |
| **Receipts** |  | **£** | **Cheque**  **No.** |
|  |  |  |  |
| Cornforth Partnership |  | 1,234.00 |  |
|  |  |  |  |
| **Payments** |  |  |  |
|  |  |  |  |
| Durham County Council | Election costs | 1,954.44 | 882 |
| R. A. Sunman | Allowances | 165.55 | 883 |
| NWG Business | Allotment water | 183.71 | 884 |
| Altogether Greener | Period 10 | 2,648.60 | 885 |
| Altogether Greener | Asbestos removal | 2,940.00 | 886 |
| The Panto Company | Deposit for 2018 | 120.00 | 887 |
| S. L. C. C. | Annual subscription | 125.00 | 888 |
| The Cornforth Partnership | Poop –scoop bags | 434.50 | 889 |
| R. A. Sunman | Salary | 666.10 | S/O |
|  |  |  |  |
|  | **Total Expenditure** | **9,237.90** |  |
|  | **Net Expenditure** | **8,003.90** |  |
|  |  |  |  |

Recommendation: That the schedule be approved.

**NOTE: At the close of the meeting Members will be asked if they have any items**

**for inclusion on a future agenda.**

To all Members of the Parish Council.

Yours Sincerely,

Ray Sunman, Parish Clerk: 5th March 2018.