**CORNFORTH PARISH COUNCIL MEETING: APRIL 2014**

Notice is hereby given that a meeting of Cornforth Parish Council will be held in the Community Centre, Cornforth, at 7pm on Monday 14th April 2014, when your attendance is requested. The agenda for the meeting is attached.

**AGENDA**

1. INTRODUCTIONS AND APOLOGIES

2. DECLARATIONS OF INTEREST

To consider declarations of a personal or prejudicial interest with regard to any item to be transacted.

3. MINUTES

To confirm as a true record the Minutes of the meeting held on 10th March 2014. (Copy herewith)

4. MATTERS ARISING FROM THE MINUTES NOT COVERED ON THE AGENDA

5. POLICE LIAISON

To receive a report on the PACT meeting from the Vice Chairman.

6. PUBLIC PARTICIPATION

The Chairman will adjourn the meeting to facilitate public participation and resume it following public participation.

7. CHAIRMAN’S ANNOUNCEMENTS AND CORRESPONDENCE.

At the time of the despatch of this agenda no correspondence had been received.

8. AAP ISSUES

The Chairman as an elected member of the AAP Board will give a report of any matters which have arisen.

9. COUNTY COUNCIL ISSUES

Our County Councillor representative will report on any Durham County Council issues that have arisen since the last meeting.

10. BANK RECONCILIATION STATEMENT – POSITION AT 31st MARCH 2014.

The Clerk will circulate the current bank reconciliation statement and a comparison of this year’s budget to actual expenditure for this period at the meeting.

11. SCHEDULE OF RECEIPTS AND PAYMENTS: MARCH 2014.

|  |  |  |  |
| --- | --- | --- | --- |
| **Receipts** |  | **£** | **Cheque**  **No.** |
|  |  |  |  |
| Bank Interest |  | 84.93 |  |
| Allotment rents |  | 150.00 |  |
|  |  |  |  |
| **Payments** |  |  |  |
|  |  |  |  |
| R. A. Sunman | Allowances | 75.73 | 549 |
| Doggie Bulldogs | Chairman’s allowance payment | 50.00 | 550 |
| JWS Power cleaning | Bus shelter cleaning | 144.00 | 551 |
| H.M.R. & C. | Tax and N.I.C. | 578.52 | 552 |
| R. A. Sunman | Salary | 666.10 | S/O |
| Lumalite | Christmas tree hire 2013 | 1,566.58 | 554 |
| Durham County Council | Ground maintenance 2013/14 | 9,994.50 | 555 |
| JWS Power cleaning | Bus shelter repair and cleaning | 144.00 | 556 |
| R. A. Sunman | Allowances | 104.83 | 557 |
|  |  |  |  |
|  | TOTAL EXPENDITURE | 13,324.26 |  |
|  | NET EXPENDITURE | 13,089.33 |  |
|  |  |  |  |
|  |  |  |  |

RECOMMENDATION: That the schedule be approved.

12. PLANNING MATTERS AND APPLICATIONS FROM FEBRUARY’S WEEKLY LISTS.

At the time of the despatch of this agenda, there was only one planning application received by the Strategic Team of Durham County Council which was of note to this Council.

1. DM/14/00170 – W. & M. Thompson – Bishop Middleham Quarry – Revision of conditions extending the date of completion, revising the material extraction and phasing of inert landfill.

13. REQUESTS FOR FINANCIAL ASSISTANCE.

The following requests for financial assistance have been received:

1. Cornforth Partnership – the partnership is seeking a contribution towards its core costs of £6,000 for 2014/15. The Parish Council has included this in its budget for the financial year.
2. Cornforth Library - the staff of the library has asked for a contribution of £400 towards its summer programme of events for children. The Parish Council has included this in its budget for the financial year.
3. Cornforth Village Show is seeking a contribution for the Parish Council towards the costs of the show. The Parish Council has included this in its budget for the financial year.

14. REPAIR AND REPLACEMENT OF BUS SHELTERS IN CORNFORTH.

‘A complaint was received about the loss of one of the glass panels from a bus shelter in Garmondsway Road. The broken glass was removed by our contractor, but has proved difficult to replace because of the age and condition of the shelter. In addition, Durham County Council has experienced difficulty in replacing the timetable in the shelter at Roberts Square and has asked that the timetable case be repaired or replaced. Members’ views are sought on the issue of bus shelter repair or replacement and the use of Adshel as a supplier: the company supplies shelters free in return for advertising on them.

15. DURHAM MINERS’ GALA: ADVERTISING.

The Durham Miners’ Association had approached the Council seeking its support through advertising in its brochure. Last year the Parish Council paid for a letter of support costing £45. Members’ views are sought.

16. THE ILES WIND FARM.

A newsletter has been received showing proposals for 24 wind turbines. Application for planning permission is being made to Durham County Council following public consultation in April. Members’ views are sought as to making further representations at this time.

17. PAVEMENT OUTSIDE MAY’S SHOP.

Members asked that this item be placed on the agenda at the last meeting.

18. FORMATION OF AN ALLOTMENTS ASSOCIATION.

As requested, a meeting of allotment holders was held following the last meeting. Councillors Metcalfe and Vaughan Attended the meeting, but very few tenants came. It was agreed that another meeting be held, but in gathering the rents the Clerk has consulted with tenants and found little enthusiasm for the idea. Members’ views are sought on the way forward.

19. CHRISTMAS LIGHTS.

Members of the working group have met with both Lumalite and MK Illumination about hiring a tree in 2014 and providing new motifs in the High Street on eleven lamp standards. Quotes have been received and will be reported to the Council. Durham County Council is still having difficulty in deciding on a provider for the necessary structural surveys needed this year, but the matter should be resolved soon. Members’ views are sought on renewing the Christmas tree hire for three years, seeking a third quote for motifs, installing any necessary timers and renewing the power supply to the tree wraps on the High Street following the opening the new school.

20. CONDITION OF STONE PAVING OUTSIDE THE SQUARE AND COMPASS.

The stone paving in the above area of the Green is showing signs of failing. Some are broken and others are loose. It is suggested that a meeting be held with Mr. Dunn of Durham County Council to discuss how best to tackle this problem.

21. EVENTS TO MARK THE CENTENARY OF THE FIRST WORLD WAR.

Members are advised that a meeting is to be held at 6.30pm on Wednesday 16th April 2014 to discuss and collate events to commemorate the First World War. It is to be held in the Community Centre. A meeting has been arranged with a stone mason to get advice on the need for cleaning and repair to the two war memorials for which the Parish Council is responsible.

22. FILLING OF THE CASUAL VACANCY.

Members are advised that following the display of the necessary notice the Parish Council is now free to fill the vacancy on the Council by co-option.

**NOTE: At the close of the meeting Members will be asked if they have any items**

**to be included on the next agenda.**

Yours Sincerely, Ray Sunman/Clerk: 7th April 2014.