CORNFORTH PARISH COUNCIL

Notice is hereby given that a meeting of Cornforth Parish Council will be held at 7.00pm, in the Community Centre, Cornforth, on Monday 4th October 2010, when your attendance is requested.

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

To consider declarations of personal or prejudicial interest with regard to any item to be transacted.

3. MINUTES

To confirm as a true record the Minutes of the meetings held on 6th September 2010. (Copies herewith)

4. MATTERS ARISING NOT COVERED ON THE AGENDA

5. POLICE LIAISON

Beat Report and report of the PACT meeting.

6. PUBLIC PARTICIPATION

The Chairman will adjourn the meeting to facilitate public participation and resume it following public participation.

7. CHAIRMAN’S ANNOUNCEMENTS

8. AAP ISSUES

To receive an update on this matter from Members.

9. PLANNING MATTERS ARISING FROM SEPTEMBER’S WEEKLY LISTS

There were no planning applications falling within this Council’s area notified by the Spennymoor Office or the Durham County Office at the time of the despatch of this agenda.

10. BANK RECONCILIATION STATEMENT – POSITION AT 30th SEPTEMBER 2010.

The Clerk will circulate the current bank reconciliation statement and a comparison of this year’s budget to actual expenditure for this period at the meeting.

11. SCHEDULE OF RECEIPTS AND PAYMENTS SEPTEMBER 2010.

|  |  |  |
| --- | --- | --- |
| **Receipts** |  | **£** |
|  |  |  |
| Precept and double taxation |  | 45,121.50 |
|  |  |  |
| **Payments** |  |  |
|  |  |  |
| Local Clerks Association fee |  | 11.80 |
| R. A. Sunman | Salary | 620.49 |
|  | Allowances and sundries | 103.30 |
|  |  |  |
|  | TOTAL NET EXPENDITURE | (44,385.91) |
|  |  |  |

RECOMMENDATION: That the schedule be approved.

12. ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2010

The Clerk will present the audited Annual Return for the year ended 31st March 2010. BDO, the external examiners, have issued a qualified audit in that the Parish Council made a payment of £50 to an individual under its S137 powers and exceeded its S137 limit by £1,617. The auditors have prepared a report on the issues arising and actions to be taken which will be presented to the meeting.

13. REQUESTS FOR FINANCIAL ASSITANCE

A request has been received from West Cornforth and District Community Association for financial support from the Parish Council towards the cost of meeting the annual pantomime to be held in November 2010.

14. ALLOTMENTS

Following a site meeting with the Chairman and the Chairman of the Allotments Sub Committee, the Clerk sought a quote to cut back the hedges at the allotments and clear plot 18, formerly designated as a car park. The work has been carried out at a cost of £440. Members are asked to approve the action taken and to agree to call a meeting of the Allotments Sub Committee to consider the future of plot 18.

15. DURHAM COUNTY COUNCIL

i) The Scrap Yard – The Clerk will update the meeting.

ii) Miscellaneous items – The Clerk will update the meeting on the ongoing problem of encroachment of the footpath near Moneys’ Building and the Council’s request for a dog litter bin.

iii) 35 Elm Road – The Clerk will report on the rubbish left at the above house.

15. DURHAM COUNTY COUNCIL (continued)

iv) Durham County Council Taxi Licensing and Licensed Property policies. The Clerk has not received any requests to comment upon the above policies from Members and will reply accordingly.

16. QUALITY PARISH STATUS

The Clerk will update the meeting on progress made on his CiLCA course which began on 28th September 2010.

17. HOLY TRINITY CHURCHYARD

The Clerk attended the meeting with Rev. Lumsden and Members of the Church Council on 15th September 2010 and obtained agreement to removing the rubbish and surplus soil piled against boundary walls and to the rebuilding the flower bin. The Clerk has sought a quote for the work from BR Landscaping and will report it to the meeting, if received.

Members are asked to note the invitation to attend a thanksgiving service in the Holy Trinity Church at 10am. on Saturday 16th October for the redevelopment of the surrounds to the Church and for the faithful departed of our community.

18. NEW CHRISTMAS LIGHTS

A meeting has been organised with Lumalite to finalise the work needed to supply the new Christmas lights on 4th October 2010. The Clerk will update the meeting.

19. REMEMBRANCE SUNDAY

The above ceremony is to be held on 14th November 2010. Unlike other years, no approach has been made by Durham County Council with regard to street closures, traffic management or policing. The Clerk has therefore sought an application pack for an event from the County Council’s Safety Advisory Group as road closures take time to be approved. Members’ approval is sought to holding such an event and meeting the costs associated with road closure, wreaths and policing.

20. REQUEST TO CHANGE THE DATE OF A MEETING

The December meeting is scheduled to fall on 6th December 2010. The Clerk requests an alteration to this date and to reschedule it for 28th November to accommodate his annual leave.

**NOTE: At the close of business Members will be asked if they have any items**

**of business to be included on the next agenda.**

Ray Sunman/Clerk: 27th September 2010.