CORNFORTH PARISH COUNCIL

Notice is hereby given that a meeting of Cornforth Parish Council will be held at 7.00pm, in the Community Centre, Cornforth, on Monday 7th February 2011, when your attendance is requested.

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

To consider declarations of personal or prejudicial interest with regard to any item to be transacted.

3. MINUTES

To confirm as a true record the Minutes of the meetings held on 10th and 17th January 2011. (Copies herewith)

4. MATTERS ARISING NOT COVERED ON THE AGENDA

5. POLICE LIAISON

Beat Report and report of the PACT meeting.

6. PUBLIC PARTICIPATION

The Chairman will adjourn the meeting to facilitate public participation and resume it following public participation.

7. CHAIRMAN’S ANNOUNCEMENTS AND CORRESPONDENCE.

The Clerk had received no invitations or correspondence addressed to the Chairman at the time of the despatch of this agenda.

8. AAP ISSUES

To receive an update on this matter from Members.

9. PLANNING MATTERS ARISING FROM NOVEMBER’S WEEKLY LISTS

The following planning application falling within this Council’s area has been notified by the Spennymoor Office at the time of the despatch of this agenda. The closing date for representations is 21st February 2011.

i) 7/2010/0396 – 13 The Green – Erection of gates and heightening of boundary wall. The Clerk will display details at the meeting.

10. BANK RECONCILIATION STATEMENT – POSITION AT 31st JANUARY 2011.

The Clerk will circulate the current bank reconciliation statement and a comparison of this year’s budget to actual expenditure for this period at the meeting.

11. SCHEDULE OF RECEIPTS AND PAYMENTS DECEMBER 2010.

|  |  |  |
| --- | --- | --- |
| **Receipts** |  | **£** |
|  |  |  |
| Insurance repayments, rent and wayleaves. |  | 1,677.55 |
|  |  |  |
| **Payments** |  |  |
|  |  |  |
| Local Clerks Association fee |  | 11.80 |
| R. A. Sunman | Salary | 620.49 |
|  | Allowances and postage | 84.97 |
| Cornforth Partnership  Mrs Walton – Co-operative Guild  HMR&C | Room hire  Donation  Tax and NIC | 389.79  25.00  678.93 |
|  | TOTAL NET EXPENDITURE | 133.43 |
|  |  |  |

RECOMMENDATION: That the schedule be approved.

12. DURHAM COUNTY COUNCIL

i) The Scrap Yard – The Clerk will update the meeting.

13. DELEGATED SERVICES DRAFT REPORT

The Clerk had circulated a paper on this matter at the January meeting. Members requested that it be placed on this agenda for further consideration, particularly with regard to the Library service.

14. QUALITY PARISH STATUS

The Clerk will update the meeting on progress made on his CiLCA course.

15. NEW CHRISTMAS LIGHTS

The Clerk has held a meeting with the Lumalite and ascertained that the transformer on one of the tree-wraps was faulty. It has been replaced by Lumalite. The electrical contractor has been advised that the second tree cannot be lit because of a faulty trip switch and he has been asked to replace it. Payments have been with-held until these issues are resolved.

15. NEW CHRISTMAS LIGHTS (CONT’D)

Nominations are sought for the formation of a Sub Committee to purchase new Christmas lights for this year’s display in addition to the hired tree and the existing tree wraps.

16. REQUESTS FOR FINANCIAL ASSISTANCE.

i) To determine the Council’s response to the request received from the Learning Library for a donation towards their work in Cornforth following a visit by a Member.

ii) A request for financial assistance has been received from Cornforth Library for a donation of £400 towards its work. The Parish Council has included this item in its 2011/2012 budget.

iii) A request for financial assistance has been received from Butterwick House Children’s Hospice.

iv) The Clerk has submitted a revised application for improvements to the Community Centre and the football pitches to the Neighbourhood Fund. The need for a revised submission has arisen through delay in consideration by the County Council and the rise in VAT. The total estimated cost for the projects is £20,340. County Councillors Mrs Potts and Mr. Avery will meet all but £340 from the Fund. The Parish Council is asked to meet the remainder.

v) A request for financial assistance has been received from Sedgefield and District Citizens Advice Bureau to support their work. The Parish Council has included such support in its budget for 2011/12.

17. SEDGEFIELD BOROUGH HOMES TENANT LED ENVIRONMENTAL IMPROVEMENTS.

Sedgefield Borough Homes is inviting applications from tenants and community groups for environmental improvement schemes in their communities. A pro-forma is available and ideas need to be submitted by 29th April. Members’ views are sought about the involvement of the Parish Council in this project.

18. DURHAM COUNTY COUNCIL CONSULTATION REPORT ON SETTLEMENT STUDY.

The Clerk has attached a brief paper on the above document and Members’ views are sought.

19. PARKING OVER A PUBLIC RIGHT OF WAY – THE CORNFIELDS

Members asked that this matter be investigated and discussed at this meeting.

20. CO-OPTED MEMBERSHIP

The Clerk has advised the Returning Officer of the death of Councillor Woodhall and the resignation of Councillor S. Pennick and posted the requisite notices. Members will be updated on the legal situation and their views sought on the co-option of two Members.

21. FLY-TIPPING IN THE VILLAGE

Members requested that this item be placed on the agenda to facilitate an understanding of the current position and to determine future action.

22. MAY’S SHOP IN THE HIGH STREET, CORNFORTH

The future of this dangerous structure is now in doubt following the loss of funding to acquire and demolish it. Members will be updated on the current position and their views sought.

23. CONSULTATION ON THE COUNTY DURHAM PLAN

The County Council advised the Clerk this week that the deadline for comments on five key studies affecting Cornforth had been extended to 11th February 2011. The first of these has been dealt with on this agenda. (Settlement Study)

Hard copies of the four other reports were received at the same time. They affect mineral delivery, energy minerals, safeguarding mineral resources and new mineral sites in the County. The reports are lengthy and will require considerable work and discussion by Members before a response can be made. Members’ views are sought on seeking a further extension of the deadline and the formation of a small Sub-Committee to undertake the work involved in dealing with consultations on this and other reports affecting the village.

**NOTE: At the close of business Members will be asked if they have any items**

**of business to be included on the next agenda.**

Ray Sunman/Clerk: 1st February 2011.

To all members of the Parish Council.