CORNFORTH PARISH COUNCIL

Minutes of the meeting of Cornforth Parish Council held at the Community Centre, West Cornforth at 7.00 pm on Monday 10th May 2010 upon the arising of the Annual General Meeting.

Present: Councillor Mr. A. Hodgson and

 Mrs. Rosemary Clewes Mr. T. Cutmore, Mr. M. J. Pennick, Mr. M. Simpson, Mrs. S. Traynor, Mrs. P.M. Walker, and Mr. W. H. Woodhall.

Apologies: Councillors: Mr. K. Clasper, Mrs. H. P. Drew, Dr. S. C. Drew,

Mrs. Susan Neville, Mr. S. M. Pennick, Mr. R. Poole, and Mr. W. R. Wilson.

1. DECLARATIONS OF INTEREST

There were no declarations of personal or prejudicial interest with regard to any item to be transacted.

2. MINUTES

The Minutes of the meetings held on 12th and 26th April 2010 were agreed as a true record and signed by the Chairman.

3. MATTERS ARISING

There were no matters arising that were not covered on the agenda.

4. POLICE LIAISON

For the second month in a row the beat report had not been received by the Clerk. Members resolved to seek an explanation from the Police and if necessary a letter would be sent to the local Police Inspector. There had been no PACT meeting since the last meeting of the Council..

5. PUBLIC PARTICIPATION

There were no members of the public present at the meeting.

6. CHAIRMAN’S ANNOUNCEMENTS

The Chairman advised Members that he would be attending the next meeting of the Thrislington Quarry Liaison Committee.

Signed: .......................................................... Date: .......................................

7. AAP ISSUES

The Chairman advised members that there had been no AAP meeting since the last Council meeting: the next was to held on 25th May 2010.

8. BANK RECONCILIATION STATEMENT- POSITION AT 30TH APRIL 2010

Because of the May Bank Holiday the report of Clerk was circulated at the meeting and approved.

9. AUDIT OF ACCOUNTS

The Clerk advised the meeting that notification had been received from the external auditor BDO that the annual audit date for the year ended 31st March 2010 has been set as 25th June 2010. Notices of electors’ rights are to be displayed from 10th May to 23rd May 2010 and records are to be made available from 24th May to 21st June 2010. Members agreed to hold a meeting to approve the Annual Accounts on 21st June 2010.

Following consultation with the Chairman, the Clerk had arranged for J. A. Armatage Accounting Services to conduct a review of the Council’s internal control systems, as required by audit regulations. The fee of £195 is the same as last year. Members noted the decision.

10. SCHEDULE OF RECEIPTS AND PAYMENTS APRIL 2009

|  |  |  |
| --- | --- | --- |
| **Receipts** |  | **£** |
|  |  |  |
| Durham County Council | Precept | 45,121.50 |
|  |  |  |
| **Payments** |  |  |
|  |  |  |
| Robinsons Landscape Services | Commemorative Tree | 240.87 |
| JWS Cleaning | Bus shelters | 120.00 |
| R. A. Sunman | Allowances and sundries | 165.07 |
|  | Salary | 594.62 |
| W. R. Wilson | Members allowance | 18.10 |
| Cornforth Partnership | Room hire and copying | 488.40 |
| Sedgefield C.A.B. | Donation | 250.00 |
| West Cornforth Primary School | Donation | 150.00 |
| Cornforth Village Show | Donation | 1,000.00 |
|  |  |  |
|  | TOTAL EXPENDITURE | 3,027.06 |

The schedule was approved.

Signed: .......................................................... Date: .......................................

11. APPLICATIONS FOR FINANCIAL ASSISTANCE

a) Durham Miners’ Association had asked if the Parish Council would place an advertisement in the Miners’ Gala Souvenir Brochure. Costs range from £35 to £590. The Parish Council agreed to take out an eighth page subscription at the cost of £75.00.

12. PLANNING MATTERS ARISING FROM WEEKLY LISTS TO 30TH APRIL 2010

Members noted that there had been no planning applications received at either the Sedgefield Office or by the County Office since the last meeting that are of interest to this Council.

13. DURHAM COUNTY COUNCIL

 a) Members noted that letters had been sent to Durham County Council and the Environment Agency with regard to the scrap yard on Station Road and the bus stop.

 b) The Clerk reported that Mr. Kataky had pointed out the need to clean and repaint the three entry signs to the village. A quote had been received from North East Granite to carry out the work for £90 plus VAT. Members agreed to the work being carried out.

 c) The Clerk reported that a great deal of the remaining work to the Green and around the Church had been completed and the remainder would be finished late in the summer.

 d) Members noted that the annual report from ROSPA on the condition of the playground included the need for repairs, but none in need of immediate action. Members agreed that the Clerk seek a quote from Durham County Council and report back. The Clerk had powers to instruct that the work be carried out up to a limit of £1000.

14. ANY FURTHER BUSINESS

There were no items of further business.

Ray Sunman

Clerk

1st June 2010.