CORNFORTH PARISH COUNCIL

Minutes of the meeting of Cornforth Parish Council held at the Community Centre, West Cornforth at 7.00 pm on Monday 21st June 2010.

Present: Councillor Mr. A. Hodgson and

Mr. K. Clasper, Councillor Mrs. Rosemary Clewes, Mr. T. Cutmore, Dr. S. C. Drew, Mrs. S. Neville, Mr. M. J. Pennick, Mr. S. M. Pennick, Mr. R. Poole, Mr. M. Simpson, Mrs. S. Traynor, Mrs. P.M. Walker, Mr. W.R.Wilson and Mr. W. H. Woodhall.

Apologies: Councillors: Mrs. H.P. Drew

1. DECLARATIONS OF INTEREST

There were no declarations of personal or prejudicial interest with regard to any item to be transacted.

2. PUBLIC PARTICIPATION

There were no members of the public present at the meeting.

3. AUDIT OF ACCOUNTS

The Clerk presented the financial information for inclusion in the Parish Council’s Annual Return and the results of the internal audit. Members approved the figures and the report for submission to the external auditor.

4. RISK ASSESSMENT AND INSURANCE

Members considered the current risk assessment policy and agreed to adopt it unchanged for 2010/2011. Upon receipt of the insurance quote for 2010/2011, the Clerk was asked to discuss with the Council’s insurers the need to double its public liability cover, in the light of recent settlements and to ensure that the fixed assets of the Council were adequately covered.

5. CREATION OF A FREEWOMAN OF THE PARISH OF CORNFORTH.

Prior to the meeting the Chairman and Vice-Chairman had made a presentation to former Councillor Mrs. Patricia Pennick, creating the Council’s first honorary freewoman. Councillors M.J. and S.M. Pennick thanked the Council for its action.

Signed: ................................................................... Dated: .................................

6. FORMAT OF FUTURE AGENDAS

Members discussed how best to deal with items of business previously raised at the end of each meeting. Many were items raised by the public. Legally such matters could not be taken forward if they required any legal or financial resources. It was agreed that where possible Members would ask the Clerk to place any such items on the agenda or approach him to do so at his twice weekly surgery. Alternatively, the Clerk could be approached by the public at his surgery and by investigating complaints earlier help Members deal with many of the issues raised more effectively. Members agreed to adopt this approach and rather than discuss such items would close the meeting and ask to place items on the next agenda.

Signed: ................................................................... Dated: .................................

Ray Sunman/Clerk: 28th June 2010.