MINUTES

**ORDINARY COUNCIL MEETING** held on Monday 13th December 2021.

Meeting opened at 7.00p.m.

**Present:** Councillor: Mrs. P. Crathorne **(Chairman)** and

Councillors: Mrs. H.P. Drew, Mr. R. Vaughan, Mrs M Walker, Mrs J. Grafton, Mr P Mayew, Mr P Metcalf.

In attendance: Mr D. Snowball (Parish Clerk)

 Mrs. E. Peeke, Durham County Councillor

**125\_21/22 APOLOGIES**

Apologies were received from Councillors: -

Dr. S.C. Drew, Mrs. M. Poole, Mr R. Poole.

and council accepted the apologies.

**126\_21/22 DECLARATIONS OF INTEREST**

The Chairman invited members who wished to do so to make declarations of interest in respect of items on the agenda for this meeting.

Councillors Mrs P. Crathorne and Mrs H.P. Drew declared an interest for Agenda Item 13 – Request for Financial Support – Cornforth Partnership.

Councillor Mr P. Metcalfe declared an interest for Agenda Item 10 – Committee Membership.

**127\_21/22 MEMBERS DISPENSATION**

The Clerk informed the meeting that there were no dispensations for this meeting.

It was noted that there were no dispensations.

**128\_21/22 PUBLIC PARTICIPATION**

There were no public questions.

**129\_21/22 MINUTES**

1. Ordinary meeting: Monday 8th November 2021

It was proposed by Councillor Mrs H.P. Drew and seconded by Councillor Mr P. Metcalfe and

***RESOLVED:***

That the minutes of the Ordinary Meeting of Council held on Monday 8th November 2021 be approved as a correct record and signed by the Chairman.

1. Allotment Sub Committee meeting: 22nd November 2021

It was proposed by Councillor Mr. R. Vaughan and seconded by Councillor Mrs J. Grafton and

***RESOLVED:***

That the minutes and recommendations of the Allotment Sub Committee be noted and received

1. Ordinary meeting: 25th June 2021

 Addition of minute 49\_21/22b Revised Members Code of Conduct

It was proposed by Councillor Mrs H.P. Drew and seconded by Councillor Mr P. Metcalfe and

 ***RESOLVED:***

 That the amendment to the minutes is agreed and that the chairman signs

 the revised minutes as the correct record of the meeting held.

**130\_21/22 COUNTY COUNCILLOR REPORT**

Councillor Peeke informed the meeting that Tarmac Social Contribution have £5,000 plus 100 hours voluntary workers to be used in Cornforth and members were asked to come up with ideas of projects that this funding could be used for. The clerk explained as an example that it could be used towards allotment improvements or to support the area in the town centre with new benches and improved shrubbery, dependent upon agreement being given by the County Council who own this area.

The AAP have set up a new bus board and Councillor Peeke has been appointed to this and it will provide an opportunity to express resident concerns on bus services. The key priorities of Durham County Council are to protect our network and the fares for people of all ages.

A new boiler is to be funded for Bishop Middleham Village Hall by the councillor.

**131\_21/22** **CHAIRMAN’S ANNOUNCEMENTS**

The chairman had no announcements to make.

**132\_21/22 POLICE LIAISON**

Councillor Mrs H. P. Drew informed the meeting that she had notes from Councillor Dr S Drew who had attended the PACT meeting and there was very little to report. There had been an incident outside the Community Centre, the speeding concerns for station road had been presented and the dates of the next meeting were not known at this time.

**133\_21/22 A.A.P. REPORT**

It was noted that there had been no meeting held due to restrictions.

**134\_21/22 COMMITTEE MEMBERSHIP**

*Planning Sub Committee: -*

It was proposed by councillor Mr P. Metcalfe and seconded by councillor Mrs H. P. Drew and

**RESOLVED**

That Councillor Mr. P. Mayew be added to the membership of the Planning Sub Committee.

*Allotment Sub Committee: -*

The Council was informed of the resignation of Councillor Dr. S. Drew from the Allotment Sub Committee.

This was duly noted.

**135\_21/22 PLANNING APPLICATIONS**

The Clerk informed the meeting that there were no planning applications for consideration at this meeting.one planning application for consideration at this meeting.

It was noted that there were no planning applications for consideration.

**136\_21/22 GRANT FUNDING APPLICATION - West Cornforth Primary School**

The clerk had been requested at the Ordinary Meeting of the Council held on Monday 8th November 2021, considering the original request, to obtain further details and resubmit the request to the next meeting of the Council for final consideration.

It was proposed by councillor Mr P. Metclafe to fund £1,000 towards the school defibrillator and this was seconded by councillor Mr. R. Vaughan and

**RESOLVED:**

That a grant of £1,000 is made towards the defibrillator funding request from West Cornforth Primary School.

**137\_21/22 REQUEST FOR FINANCIAL SUPPORT – Cornforth Partnership**

Councillors Mrs P. Crathorne and Mrs H. P. Drew left the meeting for the discussion of this item. Councillor Mr P. Metcalfe took the chair as the Vice Chairman was not present at the meeting, as agreed by all members present.

The Clerk presented the report to the meeting and members were asked to consider the additional information and make a decision of the funding request.

It was proposed by councillor Mr R. Vaughan and seconded by councillor Mr P. Mayew and

**RESOLVED:**

That a grant of £6,000 is made to the Cornforth Partnership.

Councillors Mrs P. Crathorne and Mrs H. P. Drew returned to the meeting.

**138\_21/22 GROUNDS MAINTENANCE CONTRACT**

The clerk presented the report to the meeting and members were asked to consider and decide upon the report recommendations.

It was proposed by councillor Mrs J. Grafton and seconded by councillor Mr R. Vaughan and

**RESOLVED:**

That

1. the separation from the main contract for the maintenance of Holy

Trinity Church churchyard is applied and to be a twelve-month contract with a review.

1. the areas for maintenance to form the basis of the main contract were agreed.

1. Delegated authority was granted to the Parish Clerk to undertake the tender process for the ground’s maintenance contract as per the schedule identified in the report and to assess the tenders received in the presence of the Chairman and Vice Chairman. A report is to be brought to the appropriate Council meeting for consideration of the tenders and selection of a successful tenderer.

**139\_21/22 BANK RECONCILIATION STATEMENT – October 2021**

Following discussion, it was proposed by Councillor Mrs J. Grafton and seconded by Councillor Mr P. Mayew and

***RESOLVED:***

To receive the Bank Reconciliation statement for October 2021 and for it to be signed by the Chairman Councillor Mrs. P. Crathorne and Councillor Mrs M. Poole.

**140\_21/22** **INCOME AND EXPENDITURE ANALYSIS – October 2021**

Following discussion, it was proposed by councillor Mr P. Metcalfe and seconded by councillor Mr R. Vaughan and

***RESOLVED:***

To receive the Income and Expenditure analysis for October 2021.

**141\_21/22 EXCLUSION OF PRESS AND PUBLIC**

It was moved to exclude the public and press from the meeting during consideration of Item 18 of this agenda on the grounds that it contains information relating to individuals. This information is classed as exempt under Paragraphs 1 & 2 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

***RESOLVED:***

That the press and public be excluded for the final item of the agenda (18).

*Councillor Walker left the room for the discussion of this request.*

**142\_21/22 COUNCILLOR Mrs. M. WALKER**

The request for support was considered and it was proposed by Councillor Mr R. Vaughan and seconded by councillor Mr P. Metcalfe and

***RESOLVED:***

That Councillor Mrs J. Grafton or any other councillor will act as support at future meetings in the short term and for the Clerk to investigate the possibility of extending the Induction Loop system that is currently in the Community Centre to include the room used by the Council for its meetings.

Councillor Mrs M. Walker returned to the meeting.

***Meeting closed at 8.00p.m.***

Signed (Chairman):

Date: