MINUTES

**ORDINARY COUNCIL MEETING** held on Monday 14th February 2022.

Meeting opened at 7.00p.m.

**Present:** Councillor: Mrs. P. Crathorne **(Chairman)** and

Councillors: Dr. S.C. Drew **(Vice Chairman)**, Mrs. H.P. Drew, Mr P Mayew, Mr P Metcalfe,

Mrs. M. Poole, Mr R. Poole.

In attendance: Mr D. Snowball (Parish Clerk)

 Mrs E. Peeke (Durham County Councillor)

At the start of the meeting the chair informed members that the Council had sent its deepest sympathies to Councillor Mrs. M Walker on the loss of her husband.

**157\_21/22 APOLOGIES**

Apologies were received from Councillors;

Mrs M. Walker, Mrs J. Grafton and Mr R. Vaughan.

and council accepted the apologies.

**158\_21/22 DECLARATIONS OF INTEREST**

The Chairman invited members who wished to do so to make declarations of interest in respect of items on the agenda for this meeting.

It was noted that there were no declarations of interest.

**159\_21/22 MEMBERS DISPENSATION**

The Clerk informed the meeting that there were no dispensations for this meeting.

It was noted that there were no dispensations.

**160\_21/22 PUBLIC PARTICIPATION**

There were no members of public present and no public questions were raised.

**161\_21/22 MINUTES**

1. Ordinary meeting: Monday 10th January 2022

It was proposed by Councillor Mrs M. Poole and seconded by Councillor Mr P. Mayew and

***RESOLVED:***

That the minutes of the Ordinary Meeting of Council held on Monday 10th January 2022 be approved as a correct record and signed by the Chairman at this meeting.

**162\_21/22** **COUNTY COUNCILLOR REPORT**

County Councillor Mrs E. Peeke informed the meeting that funding of £2.2 million from the Department of Levelling up had been received by Durham County Council to help support vulnerable families.

Councillor Peeke has also had a number of footpaths looked at in the quarry and roundabout vicinity in Cornforth.

A fly tipping issue in the small wood area and issues with quad bikes has also been reported and discussions are going to be held with the P.C.C.O.

This was noted by members.

**163\_21/22** **CHAIRMAN’S ANNOUNCEMENTS**

The chairman had no announcements to make.

**164\_21/22 POLICE LIAISON**

Councillor Dr. S. Drew informed members that a talk on domestic abuse had been provide at the recent PACT meeting and it was very quiet over Christmas. Residents should be encouraged to report all concerns by calling 101. This will help to ensure that the concerns are treat as a higher priority. There had been a number of off-road bikes being ridden up the high street and lead flashing taken from a property roof.

**165\_21/22 A.A.P. REPORT**

Councillor Mrs P. Crathorne informed members that the next meeting is scheduled for March and the A.A.P. had received grant requests for projects totalling £129,000 and there was only £100,000 available.

A working group meeting is due to be held to discuss the Towns and Villages funding.

**166\_21/22** **BANK ARRANGEMENTS**

The Clerk presented the report to the meeting and following discussion it was proposed by councillor Mr P. Metcalfe and seconded by councillor Mr. P. Mayew and

**RESOLVED**

That the Clerk invites the representative from C.C.L.A. to the next meeting of the council to provide further information in connection with the savings account that they can provide for the Council.

**167\_21/22 COUNCIL EMAIL ADDRESSES**

The Clerk presented the report to the meeting and following discussion Councillors: -

Mrs P. Crathorne

Mrs. H. P. Drew

Mr. P Metcalfe

Agreed to be provided with a council email address.

*The Clerk is also to be provided with a council email address.*

Councillors: -

Mrs M. Poole

Mr. M. Poole

Dr. S. Drew

Mr. P. Mayew

did not wish to be provided with a council email address.

The Clerk will contact the members not present to identify their position on this.

**RESOLVED**

That council email addresses are provided for the members who agreed and for the clerk.

**168\_21/22** **QUEEN’S PLATINUM JUBILEE EVENT SUNDAY 5th JUNE 2022**

The clerk informed the meeting that the original budget of £500 would be insufficient to provide an appropriate all-day event to celebrate the queen’s platinum jubilee. Activities and costs are being sought and it is being requested for the council to consider and agree an additional budget of £2,500 for the event or scale it down to a much smaller event.

Members questioned how the event would be advertised and the clerk informed the meeting that this would be by leaflet drops and on web sites and possibly a leaflet drop.

It was proposed by Councillor Dr. S. Drew and seconded by Councillor Mr. P. Metcalfe and

**RESOLVED**

That a larger scale event is to be held and additional funding of £2,500 is agreed to be funded from current budgets/council reserves.

**169\_21/22** **TURSDALE WAR MEMORIAL 100 YEARS**

The Clerk presented the report to the meeting and Councillor Mrs M Poole informed the meeting that at a previous similar event a mini bus had been provided to transport members.

The chairman explained that there was parking space on the roadside for members to use their own transport but the clerk could look into the provision of a mini bus if this is required.

It was proposed by Councillor Mrs. M. Poole and seconded by Councillor Mr. R. Poole and

**RESOLVED**

That the Council support and are involved if an event is organised to celebrate the 100 years for the Tursdale War Memorial.

**170\_21/22** **CORNFORTH HIGH STREET**

The clerk explained the report that had been provided to members in connection with proposals for improving Cornforth High Street including developing a small space of land that currently has bench seats and waste bins. The seats could be replaced with ‘Lest We Forget’ benches in memory of the fallen and generally improved and tidied up.

The report recommendations were to consider this proposal and identify the funding stream to be accessed to support the project.

Following discussion, it was proposed by Councillor Mr. R. Poole and seconded by Councillor Dr. S. Drew and

**RESOLVED**

That it is rolled into one project and to apply to the Towns and Village fund to include the area for the proposed ‘Lest We Forget’ benches and include any other areas in the High Street or areas within Cornforth.

**171\_21/22** **PLANNING APPLICATIONS**

The Clerk informed the meeting that there had been a Planning Application received that was within the parish boundary of Cornforth

1. *Current position at the time of preparing the agenda for this meeting – Pending consideration.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DM/21/04113/FPA |  Mr Paul Dodsworth | RytonMainsforthFerryhillDL17 9AA | Part two-storey, part single storey rear extension including first floor roof terrace to north-east corner, single storey side extension and dormer windows to front (2no.) and rear (1no.) | Bishop Middleham and Cornforth |

**RESOLVED**

ThattheParish Council do not have any comments to make on this planning application.

1. The Clerk informed the meeting that this application had been considered by the Planning Sub Committee and that there were no objections to be made.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| DM/21/04068/FPA   |  | Mr Richard Bruton | 22 Raisby TerraceCornforthFerryhillDL17 9PE | Retention of detached garage to rear (personal use) | Bishop Middleham and Cornforth  | Jayne Pallas  |

**RESOLVED**

That it was noted that members of the Planning Subcommittee considered the above application via email due to the deadline for comments being prior to this meeting of Council and that there were no comments to be made by the Parish Council.

**172\_21/22 GROUNDS MAINTENANCE CONTRACT**

The Clerk explained that two tender packs had been requested and only one returned. The returned tender was from S.E. Landscapes, the current contractor, and the tender was opened in the presence of the Clerk, Chairman and Vice Chairman.

On this occasion the tender has been split into two parts due to the impending decision that will be made on the Holy Trinity Churchyard being a closed churchyard. The main tender is Part ‘A’ and the churchyard is Part ‘B’ of the tender.

The tender price received per year for the duration of the tender is: -

Part ‘A’ General £17,710

Part ‘B’ Churchyard £8,645

Per year total **£26,355**

Following discussion, it was proposed by Councillor Dr. S. Drew and seconded by Councillor Mrs. M. Poole and

**RESOLVED**

That the Tender received from S. E. Landscapes is accepted and the Clerk notifies the company and arranges for the signing of the relevant documentation.

**173\_21/22 CORNFORTH LIBRARY, GRANT FUNDING REQUEST**

A grant funding request for Cornforth library was discussed and following this discussion, it was proposed by Councillor Dr. S. Drew and seconded by Councillor Mrs. M. Poole and

**RESOLVED**

That the grant funding application from Cornforth library for £700 was agreed.

**174\_21/22 BANK RECONCILIATION STATEMENT – December 2021**

Following discussion, it was proposed by Councillor Mrs. H. P. Drew and seconded by Councillor Mrs. M. Poole and

***RESOLVED:***

To receive the Bank Reconciliation statement for December 2021 and for it to be signed by the Chairman Councillor Mrs. P. Crathorne and Councillor Mrs M. Poole.

**175\_21/22 INCOME AND EXPENDITURE ANALYSIS – December 2021**

Following discussion, it was proposed by councillor Mrs. M. Poole and seconded by councillor Dr. S. drew and

***RESOLVED:***

To receive the Income and Expenditure analysis for December 2021.

***Meeting closed at 8.30p.m.***

Signed (Chairman):

Date: