MINUTES

**ORDINARY COUNCIL MEETING** held on Monday 12th July 2021.

Meeting opened at 7.00p.m.

**Present:** Councillor: Mrs. P. Crathorne **(Chairman)** and

Councillors: Mrs. H.P. Drew, Dr. S.C. Drew, Mrs. M. Poole, Mr R. Poole, Mr. R. Vaughan,

Mrs M Wilson, Mrs J. Grafton

In attendance: Mr D. Snowball (Parish Clerk)

**53\_21/22 APOLOGIES**

Apologies were received from Councillor P Mayew

Councillor P Metcalf was not present at the meeting.

**54\_21/22 DECLARATIONS OF INTEREST**

The Chairman invited members who wished to do so to make declarations of interest in respect of items on the agenda for this meeting.

There were no declarations of interest.

**55\_21/22 MEMBERS DISPENSATION**

There were no dispensations.

**56\_21/22 PUBLIC PARTICIPATION**

There were no members of public present for this meeting.

**57\_21/22 MINUTES**

Ordinary meeting: Friday 25th June 2021

It was proposed by Councillor Dr S Drew and seconded by Councillor Mr R Poole to agree the minutes.

***RESOLVED:***

That the minutes of the Ordinary Meeting of Council held on Friday 25th June 2021 be approved as a correct record and signed by the Chairman.

**58\_21/22 CHAIRMAN’S ANNOUNCEMENTS**

The chairman explained that she had sent an email explaining her concerns in connection with 6 Glebe Villas to Durham County Council. The property has been boarded up and resold at auction. D.C. C. are going to progress the concerns raised.

**59\_21/22 COUNTY COUNCILLOR REPORT**

County Councillor Mrs E Peeke was did not attend the meeting.

**It was noted that there was no report from the County Councillor.**

**60\_21/22 A.A.P. REPORT**

No meeting held – Covid 19 restrictions.

**It was noted that there had been no meeting held due to restrictions.**

**61\_21/22 POLICE LIAISON**

No meeting held – Covid 19 restrictions.

**It was noted that there had been no meeting held due to restrictions.**

**62\_21/22 MEMORIAL PARK REFURBISHMENT UPDATE**

The Clerk explained that the project had experienced some hold ups due to staff and material shortages and there had been a small fire lit by youths on the new safety surface and this had been repaired.

**RESOLVED:**

That the update be received.

**63\_21/22 ANNUAL PARISH MEETING**

The Clerk informed the meeting that following the annual meeting there were four resolutions for consideration.

**1** Initiate a review of the allotments and determine the feasibility for a phased investment to bring the allotments up to a lettable standard.

**2** Review and improve the signage in Cornforth Memorial Park.

**3** Contact the local school to identify the feasibility of working in partnership with the school/schoolchildren in a campaign for all to respect the park and amenities of the parish and a dog mess campaign.

**4** Carry out a mapping exercise and condition survey of the litter bins and benches located throughout the parish.

Following discussion, it was proposed by Councillor Mr R Poole and seconded by Councillor Mrs M Poole that the Clerk investigates the four resolutions and progresses accordingly.

***RESOLVED:***

That the Clerk investigates the four resolutions and progresses accordingly.

**64\_21/22 CORNFORTH PARISH COUNCIL’S VISION, AIMS AND OBJECTIVES FOR THE PERIOD 2021-2026.**

The clerk informed the meeting that a review of the Council’s Vision, Aims and Objectives had been completed and presented the updated details for members consideration for adoption.

Following discussion, it was proposed by Councillor Dr S Drew and seconded by Councillor Mrs J Grafton to agree to the report recommendations.

***RESOLVED:***

To agree and formally **adopt** the Strategic Vision and Key Aims for the Period 2021to 2026.

**65.21/22** **COMMITTEE APPOINTMENT**

Following the resignation of Councillor Mrs A. Wilson, it was necessary to appoint a replacement member onto the Recreation and Amenities

sub-committee.

It was proposed by Councillor Mrs P. Drew and seconded by councillor Mrs M Poole for Councillor Mrs P Crathorne to be appointed to the Recreation and Amenities sub-committee.

***RESOLVED:***

That Councillor Mrs P Crathorne (Chairman of Council) is appointed to the Recreation and Amenities sub committee.

**66.21/22**  **CORNFORTH COMMUNITY IMPROVEMENT WORKING GROUP**

The Clerk presented a report seeking Member consideration of the introduction of a new working Group of the Council, Cornforth Community Improvement Group and agree the membership.

Following discussion it was agreed to introduce the working group and nominations were sought from members.

The following members were nominated: -

Cllrs. Mrs P. Crathorne (Chairman of Council), Mrs M. Walker, Mrs J. Grafton, and Mr R. Vaughan. The clerk was also appointed to the working group.

***RESOLVED:***

That,

1. The Cornforth Community Improvement Group be established

And

1. That Cllrs. Mrs P. Crathorne (Chairman of Council), Mrs M. Walker, Mrs J. Grafton, and Mr R. Vaughan be appointed to the working group.

The Clerk is appointed to the working group.

And

1. The terms of reference for the Working group were agreed.

**67.21/22 CDALC and AAP BOARD MEMBERSHIP**

Members were asked to consider and decide upon up to three members to attend a CDALC Area Committee on Zoom (at a date to be determined) so the five councils can choose their CDALC Executive Committee Member and two AAP board representatives.

***RESOLVED:***

That Councillors Mrs P Crathorne and Mrs M Wilson selected to attend the Zoom meeting as arranged; with the Clerk in attendance.

**68.21/22**  **CDALC – Information for Members**

The Clerk presented the information sheet provided by CDALC for sharing with members.

***RESOLVED:***

That the information be received.

**69.21.22** **PLANNING MATTERS**

None.

**70\_21/22 BANK RECONCILIATION STATEMENT**

The Clerk explained that due to the changes of Clerk details with the bank it had not been possible to obtain the details required to prepare the bank reconciliation statement, this would be provided in the September meeting of council.

***RESOLVED:***

That the Bank Reconciliation for June 2021 is received at the September meeting of council.

**71\_21/22 INCOME/EXPENDITURE ANALYSIS – MAY AND JUNE 2021**

The May expenditure analysis was presented to the meeting and the June details will be presented to the September meeting.

***RESOLVED:***

That the income and expenditure analysis for May was agreed and June will be presented to the September meeting of council.

***Meeting closed at 8.15 p.m.***

Signed (Chairman):

Date: