Dear Councillor,



I Hereby Give You Notice that a meeting of the Allotment Sub-Committee will be held at **6.30pm** on **Monday 16th May** **2022** at **Cornforth Community Centre.**

Dated this 9th day of May 2022.



Derek Snowball - Clerk to the Council

AGENDA

1. APPOINTMENT OF CHAIRMAN FOR THE MUNICIPAL YEAR 2022/2023

To elect a Chairman for the Municipal Year 2022/2023.

2. APPOINTMENT OF VICE-CHAIRMAN FOR THE MUNICIPAL YEAR

2022/2023

To elect a Vice-Chairman for the Municipal Year 2022/2023.

3. APOLOGIES

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

4. DECLARATIONS OF INTEREST

To notify of any items that appear in the agenda in which you may have an interest, including those that have previously been recorded in the Members Register of Interests.

5. MEMBERS’ DISPENSATION

To consider written requests, submitted in writing to the Clerk prior to the meeting, for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

6. PUBLIC PARTICIPATION

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Cornforth Parish Council Policy.

7. MINUTES OF THE PREVIOUS MEETING

Draft minutes reflect an accurate record of what transpired at that meeting and are put before this meeting for confirmation of accuracy and to consider, resolve to approve and to be signed by the Chairman.

held on; Monday 21st March 2022.

8. ALLOTMENT SITE IMPROVEMENT TRACKER UPDATE

To receive an update from the Clerk on the progress of the actions from the allotment site tracker document.

9. ALLOTMENT RENTS 2022/2023

To receive a verbal update from the Parish Clerk on the collection of Allotment Rents for the current financial year.

10. NATIONAL ALLOTMENT SOCIETY MEMBERSHIP

To receive a verbal update from the Parish Clerk.

11. ALLOTMENT GATE LOCK KEYS

To receive a verbal update from the Parish Clerk.

12. AGREE THE DATE OF NEXT MEETING

To agree the date of the next meeting.

Monday 18th July 2022 @ 6.30p.m.

Members of the Allotment Sub-Committee:

Councillors: Mr. P. Metcalf (Chairman)

Mrs. J. Grafton (Vice Chairman)

Mr. R. Vaughan

Mrs. M. Walker

Mrs. P. Crathorne (Chairman of the Council)