**Present:** Councillors: Mrs P. Crathorne **(Chairman)** Dr. S. Drew **(Vice Chairman)**

Mrs. P. Drew; Mr P. Mayhew; Mr R. Poole; Mr R Vaughan; Mrs M. Walker

*In attendance: Parish Clerk: Mr D. Snowball*

*County Councillor: Mrs E. Peeke.*

Prior to the meeting commencing there was one minutes silence held for the council and all attending this meeting to show respect and express the deepest regret and grief at the death of Her Majesty Queen Elizabeth II.

***For the record this meeting contained the details for both the September and October Ordinary meetings as the September meeting was cancelled out of respect for the death of Queen Elizabeth II.***

79\_22/23 **APOLOGIES**

Apologies were received from Councillors: -

Mrs A. Wilson, Mrs M. Poole and Mrs J. Grafton.

*and council noted and accepted the apologies.*

Councillor Mr P. Metcalfe did not attend the meeting.

80\_22/23 **DECLARATION OF INTEREST**

The Chairman invited members who wished to do so to make declarations of interest in respect of items on the agenda for this meeting.

*Councillors Mrs P. Drew and Mr R Vaughan declared an interest on agenda item 19 Grant funding request – Cornforth Community Centre.*

81\_22/23 **MEMBERS DISPENSATION**

The Clerk informed the meeting that there were no dispensations for this meeting.

*It was noted that there were no dispensations.*

82\_22/23 **PUBLIC PARTICIPATION**

Number of members of public present at this meeting: - 2

No members of public had submitted a request to speak at this meeting under the Council’s Public Participation Scheme and no public questions were asked by the two members of public present.

83\_22/23 **MINUTES**

1. ORDINARY meeting held on; Monday 11th July 2022

It was proposed by Councillor Mr R. Poole and seconded by Councillor Mr R. Vaughan and

***RESOLVED:***

That the minutes of the Ordinary Meeting of Council held on Monday 11th July 2022 be approved as a correct record and signed by the Chairman at this meeting.

1. EXTRAORDINARY meeting held on; Monday 18th July 2022

It was proposed by Councillor Mrs P. Drew and seconded by Councillor Mr P. Mayew and

***RESOLVED:***

That the minutes of the Extraordinary Meeting of Council held on Monday 18th July 2022 be approved as a correct record and signed by the Chairman at this meeting.

84\_22/23 **COUNTY COUNCILLOR REPORT**

County Councillor Mrs E. Peeke informed the meeting that the County Council has received £4.6 million from the government to be used for energy, food, water etc. and leaflets will be available in the library and the county website explaining the funding. The council rebate scheme has now closed. Venues have also been designated as warm space hubs and the flu and covid vaccines are continuing to be rolled out.

*Members received and noted the update.*

85\_22/23 **MOTIONS ON NOTICE**

Councillor Paul Metcalfe was not present to progress the two motions on the agenda for this meeting so these have been added to the agenda for the November meeting of council for consideration.

86\_22/23 **CHAIRMAN’S ANNOUNCEMENTS**

The Chairman informed the meeting that the proclamation for the new king had been held in the high street and a small service at the cenotaph with wreaths and flowers laid in memory of the Queen Elizabeth II.

The event was well attended and received by the public.

*Members received and noted the update.*

87\_22/23 **POLICE AND COMMUNITIES TOGETHER (pact)**

Dr S. Drew informed the meeting that he had attended three meetings and that a youth had been caught on camera setting fire to cars and quad bike owners were spoken to. A problem in August had been horses tethered at the roadside and just left. It had been very quiet in September but there had been an issue with suspicious vehicles in the quarry car park overnight picked up on the CCTV.

*Members received and noted the update.*

88\_22/23 **AREA ACTION PARTNERSHIP**

Councillor Mrs P Crathorne informed the meeting that there had been no meetings of the AAP and she was waiting for the date of the next meeting to be provided.

*Members received and noted the update.*

89\_22/23 **THE GREEN – TREE ROPE AND UPLIGHT REPLACEMENT**

The clerk presented the report and recommendations and the quotes were discussed and put to the vote and;

It was AGREED unanimously, and proposed by councillor Dr S. Drew and seconded by councillor Mr R. Poole and;

***RESOLVED:***

To accept the quote from RMH Electrical and place the order for the works to be completed.

90\_22/23 **CORNFORTH MEMORIAL PARK REFURBISHMENT – POST PROJECT REVIEW**

The clerk presented the report and recommendations and following discussion it was put to a vote,

For 6

Abstentions 1

Not present 4

and the recommendations were AGREED.

It was proposed by councillor Mr R. Poole and seconded by councillor Mrs P. Drew and;

***RESOLVED:***

That the recommendations in the report be approved.

91\_22/23 **CORNFORTH MEMORIAL PARK NEW PROJECT UPDATES**

The clerk presented the report and recommendations and following discussion it was put to a vote,

For 6

Abstentions 1

Not present 4

And the recommendations were AGREED.

It was proposed by councillor Mr R. Poole and seconded by councillor Mrs P. Drew and;

***RESOLVED:***

That the recommendations in the report be approved.

92\_22/23 **QUEEN’S MEMORIAM**

The clerk presented the report and recommendations and following discussion it was suggested that both a Tree is planted and the proposed rockery is named in memory of Queen Elizabeth II.

The two proposals were AGREED unanimously.

It was proposed by councillor Mrs P. Drew and seconded by councillor Mr P. Mayhew and;

***RESOLVED:***

In memorial of Queen Elizabeth II, in Cornforth Memorial Park, to;

a) Compost the flowers left at the cenotaph and plant a tree;

b) Name the new rockery that is proposed for the memorial park - 'QUEEN

ELIZABETH ll MEMORIAL GARDEN.

93\_22/23 **OUTCOME OF THE ANNUAL EXTERNAL AUDIT**

The clerk presented the report and recommendations and on being put to the vote,

it was AGREED unanimously, and proposed by councillor Mr R Poole and seconded by councillor Dr S Drew and;

***RESOLVED:***

To accept the report recommendations as follows:

1. receive the external auditor’s Audit Completion Letter, External Audit Report and Certificate in respect of the 2021/22 Annual Governance and Accountability Return.
2. note the unqualified external audit opinion highlighting that *“the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirements have not been met”*
3. note the arrangements made by the Clerk to publish public notice of the completion of the audit and the audited Annual Governance and Accountability Return on the Council website.

94\_22/23 **PLANNING**

Two planning applications had been considered by members of the planning Subcommittee and no comments are to be made on these applications.

At this point Councillor Mrs M. Walker declared an interest in the Planning Application DM/22/02138/FPA and remained in the meeting.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| DM/22/02138/FPA | Mrs Marie Walker | 43 The Green  Cornforth  Ferryhill  DL17 9JH | Three bedroomed dormer bungalow with detached single garage on land to rear | | |  |
| DM/22/02304/FPA | Mrs S Wendel | Lynholme  Cornforth Lane  Cornforth  Durham  DH6 4ER | | Change of use of agricultural land to form dog exercise paddock operating 8am-8pm March-September and 8:30am-3:30pm (October-February) Monday-Sunday and associated signage |  | |

*The planning applications and no comments to be made were noted.*

95\_22/23 **BANK RECONCILIATION STATEMENTS June, July and August**

The clerk presented the statements and following discussion, it was proposed by Councillor Dr S. Drew and seconded by Councillor Mr P. Mayew and

***RESOLVED:***

To receive and approve the Bank Reconciliation statements for June, July and August 2022 and for them to be signed by the Chairman Councillor Mrs. P. Crathorne and Councillor Mrs M. Poole.

96\_22/23 **INCOME AND EXPENDITURE ANALYSIS – June, July and August**

The clerk presented the statements and following discussion, it was proposed by councillor Mr R. Poole and seconded by councillor Dr S. Drew and

***RESOLVED:***

To receive and approve the Income and Expenditure Analysis for June, July and August 2022 and for them to be signed by the Chairman Councillor Mrs. P. Crathorne.

97\_22/23 **GRANT FUNDING REQUEST - DURHAM HOSPITALS RADIO**

The clerk presented the funding request to members and following discussion it was proposed by Councillor Mr R. Poole and seconded by Councillor Dr S. Drew and

***RESOLVED:***

That a grant of £200 is provided to Durham Hospitals Radio.

*Note:* *At this point of the meeting Councillors Mrs P. Drew and Mr R. Vaughan left the meeting for this item only.*

98\_22/23 **GRANT FUNDING REQUEST - CORNFORTH COMMUNITY ASSOCIATION**

The clerk presented the funding request report to members and following discussion it was proposed by Councillor Mr P Mayew and seconded by Councillor Mr R Poole and

***RESOLVED:***

That a grant of £600 is provided to Cornforth Community Association.

Note: *At this point Councillors Mrs P. Drew and Mr R. Vaughan returned to the meeting.*

**The Chairman had requested that the following was added to this meeting as an emergency item as the details had only arisen over the previous weekend and the revised timetable for Scarlet Band coaches brought to her attention on the Monday of this meeting and numerous residents had raised concern.**

***EMERGENCY ITEM***

99\_22/23 **SCARLET BAND COACHES TIMETABLE**

The Chairman presented details on the information received in connection with Scarlet Band bus services that serve Cornforth and a reduction in services. A number of residents have raised concern with staff at the Cornforth Partnership of difficulties with being able to travel to work and some who have appointments outside of Cornforth.

Services have been maintained until the end of the current week with further announcements to be made. The chairman asked if members felt a response is to be made in connection with this to Durham County Council.

***RESOLVED:***

That the Clerk is to draft correspondence to the network planning officer Durham County Council, expressing concerns and the affect it will have on the community of Cornforth, the knock-on effect and already poor levels of service for Cornforth.

The Parish Council will support the County Council any action to preserve the service to Cornforth and look forward to better communication and partnership working on this matter to reach an acceptable outcome for the residents of Cornforth.

Concerns are also to be raised on the level of communication between the County Council and the Parish Council on these matters.

The final correspondence for submission is to be agree in consultation with the Chairman and Vice Chairman.

***Meeting closed at 9.00p.m.***

Signed (Chairman):

Date: