**Present:** Councillor Mr P. Metcalfe (allotment subcommittee **Chairman**) and

**Councillors:** Mrs. P. Crathorne **(Council Chairman)** Mrs J. Grafton (allotment subcommittee Vice chairman),

**In attendance:** Mr D. Snowball (Parish Clerk)

**ASC- 28\_22/23 APOLOGIES**

Apologies were received from Councillor: -

Mrs M. Walker.

*and the meeting noted and accepted the apology.*

Councillors Mr. R. Vaughan, Mr P. Mayhew were not in attendance.

**ASC- 29\_22/23 DECLARATIONS OF INTEREST**

The Chairman invited members who wished to do so to make declarations of interest in respect of items on the agenda for this meeting.

Councillors Mr P. Metcalf and Mrs J. Grafton declared an interest. They remained in the meeting and discussed and voted on matters.

**ASC- 30\_22/23 MEMBERS DISPENSATION**

The Clerk informed the meeting that there were no dispensations for this meeting.

*It was noted that there were no dispensations.*

**ASC- 31\_22/23 PUBLIC PARTICIPATION**

There were no members of public present for this meeting.

*It was noted that there were no members of public present.*

**ASC- 32\_22/23 MINUTES OF THE PREVIOUS MEETING**

Monday 17th October 2022

It was proposed by Councillor Mrs P Crathorne and seconded by Councillor Mrs J. Grafton and

***RESOLVED:***

That the minutes of the Allotment Subcommittee Meeting of Council held on Monday 17th October 2022 be approved as a correct record and signed by the Chairman at this meeting.

**ASC- 33\_22/23 ALLOTMENT SITE IMPROVEMENT TRACKER UPDATE**

The Clerk updated the meeting on progress with the tracker items.

*This was noted.*

**ASC- 34\_22/23** **ALLOTMENT STRATEGY 2023 - 2027**

The Clerk presented the draft strategy and informed the meeting that the action plan was the most important section of the strategy and this will enable progress to be planned and tracked. It was also noted that this will be a living document subject to change and or amendment throughout its lifespan.

If the strategy is agreed at this meeting then the draft strategy would have to be taken to full council for consideration, approval and adoption at the next Ordinary meeting of Council.

It was proposed by Councillor Mrs P Crathorne and seconded by Councillor Mrs J. Grafton and

***RESOLVED:***

That the draft Strategy 2023 – 2027 is agreed by the Allotment Subcommittee and the Clerk is to add this item to the next Ordinary meeting of council for consideration, approval and adoption.

**ASC- 35\_22/23** **OUTSTANDING ALLOTMENT RENTS 2022/23**

The clerk informed the meeting that two of the four outstanding allotment plot rents have been paid. Two are still outstanding

It was proposed by Councillor Mrs P Crathorne and seconded by Councillor Mrs J. Grafton and

***RESOLVED:***

To send a final request for payment for the two outstanding allotment rents and if these remain unpaid by the deadline for payment the Clerk in consultation with the chairman will agree and send notices to quit the plots.

**ASC- 36\_22/23 CORNFORTH PARTNERSHIP REQUEST FOR AN ADDITIONAL PLOT**

Further information had been sought from the Partnership to clarify how and what the allotment plot would be used for. This had been provided and following discussion, it was agreed for the plot to be allocated to the Cornforth Partnership, free of charge, but in the offer letter it was to state that no trees or hedges are to be planted and the allotment rules must be followed and that the plot is for community use and access. Regular updates on the development of the plot and usage are to be provided by Cornforth Partnership for review by the Allotment Subcommittee.

It was proposed by Councillor Mrs P. Crathorne and seconded by Councillor Mrs J. Grafton and

***RESOLVED:***

To allocate a plot free of charge to the Cornforth Partnership for community use and access and that the Cornforth Partnership provide regular updates on the use of the plot.

**ASC- 37\_22/23** **DATE OF NEXT MEETING**

The date of the next scheduled meeting is: -

**Monday 23rd January 2023 at 6.30p.m.**

***Meeting closed at 8.00p.m.***

Signed (Chairman):

Date: