**Present:** Councillors: Mrs P. Crathorne **(Chairman)** Dr. S. Drew **(Vice Chairman)**

Mrs. P. Drew Mr P. Metcalfe Mr R Vaughan Mrs M. Walker

Mrs. A. Wilson Mr T. Hall Mr R. Poole

*In attendance: Parish Clerk: Mr D. Snowball*

*County Councillor: Not present, apologies received.*

127\_22/23 **APOLOGIES**

Apologies were received from Councillors: -

Mr P. Mayew; Mrs J. Grafton

*and council noted and accepted the apologies*

Leave of absence; Councillor Mrs M. Poole

128\_22/23 **DECLARATION OF INTEREST**

The Chairman invited members who wished to do so to make declarations of interest in respect of items on the agenda for this meeting.

*Councillors Mrs P. Crathorne and Mrs P. Drew declared an interest in Item 12 and this was a pecuniary interest and precluded the councillors from debating or voting on this item.*

129\_22/23 **MEMBERS DISPENSATION**

The Clerk informed the meeting that there were no dispensations for this meeting.

*It was noted that there were no dispensations.*

130\_22/23 **PUBLIC PARTICIPATION**

None present.

There were no applications to address the council.

There were no questions put to the council.

|  |  |
| --- | --- |
| **SPEAKER** | **QUESTION** |
| None | None |

131\_22/23 **MINUTES**

1. ORDINARY meeting held on; Monday 14th November 2022

It was proposed by Councillor Mr R. Poole seconded by Councillor Dr S. Drew and

***RESOLVED:***

That the minutes of the Ordinary Meeting of Council held on Monday 14th November 2022 be approved as a correct record and signed by the Chairman at this meeting.

132\_22/23 **MOTIONS ON NOTICE**

*Councillor Mrs Pauline Crathorne moved the following motion:*

1. Next year on May 6th it will be the Coronation of King Charles. I would like to request that the council purchase commemorative mugs to give to all of the children of Cornforth primary School and Nursery. (Approximately 250 x £6.50 = £1,625) To be funded from Council reserves.

Council considered the motion and following discussion and unanimous decision it was proposed by councillor Dr S. Drew and seconded by councillor Mrs A. Wilson and

**RESOLVED:**

That the above motion be approved.

*Councillor Mrs Pauline Crathorne moved the following motion:*

1. I would like the council to consider what activity/event that could be organised to celebrate the coronation of King Charles in May and any event to be funded from Council reserves.

Council considered the motion and following discussion and unanimous decision it was proposed by councillor Dr S. Drew and seconded by councillor Mr P. Metcalfe and

**RESOLVED:**

That the clerk looks into the hall availability at the Community Centre for the provision of junior discos for the age group 8 -11 on Friday 5th May 2023, 12 – 16 age group on Saturday 6th May 2023 and an adult event on Sunday 7th May 2023.

*Councillor Mr. Trevor Hall moved the following motion:*

That the council consider the introduction of community walk arounds in Cornforth to engage with parishioners and examine pathways, roads, street lighting, day and night etc.  And that the council purchases fluorescent jackets to be worn by members that wish to be included in the walk arounds group.

Council considered the motion and following discussion it was proposed by councillor Dr S. Drew and seconded by councillor Mr P. Metcalfe and

**RESOLVED:**

That the above motion be deferred for consideration at the February 2023 meeting of Council when the weather begins to improve.

133\_22/23 **COUNTY COUNCILLOR REPORT**

County Councillor Mrs E. Peeke had submitted apologies for this meeting.

*Members received and noted the apology.*

134\_22/23 **CHAIRMAN’S ANNOUNCEMENTS**

The Chairman informed the meeting that she had been volunteering in Cornforth House and will be helping to prepare for the Christmas dinners as well as volunteering in January 2023 helping families.

*Members received and noted the update.*

135\_22/23 **POLICE AND COMMUNITIES TOGETHER (pact)**

Dr S. Drew informed the meeting of a summary of recent incidents, including a car being set on fire, criminal damage, off road bikes and quad bikes. An incident in the green area of Cornforth where a quad bike had damaged the green had been recorded on CCTV and reported to the police.

136\_22/23 **AREA ACTION PARTNERSHIP**

Councillor Mrs P Crathorne informed the meeting that there had been no meetings.

*Members received and noted the update.*

137\_22/23 **CLERKS UPDATES IF ANY?**

The clerk provided the following updates for information only: -

1. The Christmas motifs and tree had been installed and are working.
2. CCLS deposit fund is now £100,000 and performing well.
3. The telecommunications mast on the outskirts of the parish is being upgraded and the Clerk is to contact the company to ensure that the trees will not be affected by the works.
4. A message of gratitude from Sue Snowdon (His Majesty’s Lord Lieutenant of County Durham) thanking the councillors and staff for the role played in marking the passing of her majesty Queen Elizabeth II.
5. The regular NALC newsletter is to be forwarded to members when received by the Clerk.

*Members received and noted the updates*

138\_22/23 **66 HIGH STREET, COUNCIL BUILDING CURRENTLY LEASED TO CORNFORTH PARTNERSHIP**

*Councillors Mrs P. Crathorne and Mrs P. Drew took no part in the discussions and decision of this item.*

Members considered a request from the Cornforth Partnership to remove the shed structure and provide a temporary pergola at the rear of the Council owned property that they lease from the Council.

It was proposed by councillor Dr S. Drew and seconded by councillor Mr R. Poole and

***RESOLVED:***

That the Clerk write to the Cornforth Partnership confirming that they can remove the shed and install a temporary pergola.

139\_22/23 **MODEL PUBLICATION SCHEME**

Council received a report from the Parish Clerk to seek consideration and adoption of a model publication scheme for the council

The Publication Scheme set out the information the Council will make available as a matter of course. It does not mean that other information will not be provided, simply the information listed in the scheme is readily available.

It was proposed by councillor Dr S. Drew and seconded by councillor Mrs P. Drew and

***RESOLVED:***

To receive and adopt the Model Publication Scheme for Cornforth Parish Council.

140\_22/23 **CIVILITY AND RESPECT GUIDE**

Members received details in connection with a Social Media Civility and Respect Guide as a supplement to the Council’s own social media policies and procedures produced by [Breakthrough Communications](http://breakthroughcomms.co.uk/), for and on behalf of the Civility and Respect Project.

It was proposed by councillor Mr P. Metcalfe and seconded by councillor Mrs M. Walker and

***RESOLVED:***

To receive and adopt the Social Media Civility and Respect Guide

141\_22/23 **COUNCIL CONSTITUTION**

Members received the updated information for inclusion in the previously submitted

proposed constitution document with the amendment as shown in the report.

It was proposed by councillor Mr R. Poole and seconded by councillor Mr P. Metcalfe and

***RESOLVED:***

To receive and adopt the amended Constitution document.

142\_22/23 **CHAIRMAN’S PENDANT**

Members received the updated information in connection with options for the purchase of a chairman’s pendant.

It was proposed by councillor Dr S. Drew and seconded by councillor Mr R. Poole and

***RESOLVED:***

To purchase a pendant with the wording ‘CHAIR’, and chain made in hallmarked sterling silver with 24ct hard gold-plated finish including a retaining chain and a bespoke carrying case.

143\_22/23 **PLANNING**

There were no planning applications for consideration.

144\_22/23 **BANK RECONCILIATION STATEMENT (October 2022)**

Council received the Bank Reconciliation Statement for October 2022 as prepared by the Parish Clerk.

It was proposed by Councillor Dr S. Drew seconded by Councillor Mr P. Metcalfe and

***RESOLVED:***

To receive and approve the Bank Reconciliation statement for October 2022 and for it to be signed by the Chairman Councillor Mrs. P. Crathorne and Councillor Mrs P. Drew.

145\_22/23 **INCOME AND EXPENDITURE ANALYSIS (October 2022)**

Council received the Income and Expenditure Analysis for October 2022 as prepared by the Parish Clerk

It was proposed by councillor Mr R. Poole and seconded by councillor Dr S. Drew and

***RESOLVED:***

To receive and approve the Income and Expenditure Analysis for October 2022 and for it to be signed by the Chairman Councillor Mrs. P. Crathorne.

***Meeting closed at 8.30p.m.***

Signed (Chairman):

Date: