**Present:** Councillors: Mrs P. Crathorne **(Chairman)** Dr. S. Drew **(Vice Chairman)**

Mrs. P. Drew Mr P. Metcalfe Mrs J. Grafton Mrs M. Walker

Mr T. Hall Mr P. Mayhew Mrs. A. Wilson Mr R. Poole

*In attendance: Parish Clerk: Mr D. Snowball*

*County Councillor: Mrs E. Peeke*

165\_22/23 **APOLOGIES**

Apologies were received from Councillors: - Mr R Vaughan

*and council noted and accepted the apology.*

Leave of absence; Councillor Mrs M. Poole.

166\_22/23 **DECLARATION OF INTEREST**

The Chairman invited members who wished to do so to make declarations of interest in respect of items on the agenda for this meeting.

*It was noted that there were no declarations of interest.*

167\_22/23 **MEMBERS DISPENSATION**

The Clerk informed the meeting that there were no dispensations for this meeting.

*It was noted that there were no dispensations.*

168\_22/23 **PUBLIC PARTICIPATION**

One member of public was present.

There were no questions put to the council.

|  |  |
| --- | --- |
| **SPEAKER** | **QUESTION** |
| None | None |

169\_22/23 **MINUTES**

1. ORDINARY meeting held on; Monday 16th January 2023

It was proposed by Councillor Dr. S. Drew and seconded by Councillor Mr T. Hall and;

***RESOLVED:***

That the minutes of the Ordinary Meeting of Council held on Monday 16th January 2023 be approved as a correct record and signed by the Chairman at this meeting.

1. To receive and note the minutes of the meeting of the Allotment Subcommittee and (if applicable) to approve recommendations therein which do not arise elsewhere.

It was proposed by Councillor Dr. S. Drew and seconded by Councillor Mr P. Metcalfe and

***RESOLVED***

To receive the minutes of meeting of the Allotment Subcommittee held on 23rd January 2023.

170\_22/23 **MOTION**

The following deferred motion was presented to council by Councillor Mr T. Hall;

That the council consider the introduction of community walk arounds in Cornforth to engage with parishioners and examine pathways, roads, street lighting, day and night etc.  And that the council purchases fluorescent jackets to be worn by members that wish to be included in the walk arounds group.

Councillor Mr T. Hall made an amendment to his motion and the motion put forward at this meeting was: -

The council to provide fluorescent jackets, identification badge and lanyard to be worn by members to prove identity during any walk abouts.

For 08

Abstention 02

Absent 02

Following a vote, it was;

***RESOLVED***

That the council provides fluorescent jackets, identification badges and lanyards to those members who wish take part in walkabouts.

171\_22/23 **COUNTY COUNCILLOR REPORT**

County Councillor Mrs E. Peeke informed the meeting of the meetings she had attended including the monthly surgery in the library on the first Thursday of each month. She also provided information in connection with the consultation on devolution that is currently being undertaken and this closes on 23rd March 2023 and the public space protection order consultation that ends on 13th March 2023.

A review of the A.A.P. is being carried out and an independent body is looking at how the A.A.P. works and will put forward any recommendations to the County Council.

Councillor Mrs P. Crathorne requested that D.C.C. look at a road sign that is blocked with undergrowth at the bottom of station road, near the roundabout and also fly tipping at the top of the bypass near the gate to the woods. Councillor Peeke will look into this.

*Members received and noted the updates.*

172\_22/23 **CHAIRMAN’S ANNOUNCEMENTS**

The Chairman informed the meeting that both herself and Councillor Mrs J. Grafton are to receive training to help as volunteers at the new initiative that the Parish Council is supporting, ’THE BREAD-AND-BUTTER THING’ This is a scheme that provides high quality and quantity of food at low cost.

*Members received and noted the update.*

173\_22/23 **POLICE AND COMMUNITIES TOGETHER (pact)**

Due to other commitments councillor Dr. S, Drew could not attend the meeting and he had requested for Councillor Mr. T. Hall to attend the meeting in his place. Councillor Hall informed the meeting that a number of parked vehicles had been damaged and concerns raised by residents on the amount of dog mess in the parish.

Concerns were raised on dogs running around the park and there had been some criminal damage by bricks being thrown through property windows. Abandoned vehicles had been reported and are in the process of being removed. Dog lamping had been seen as well as a dead horse at the roadside which has been removed.

174\_22/23 **AREA ACTION PARTNERSHIP**

Councillor Mrs P Crathorne informed the meeting that there had been no meeting of the A.A.P. and this was noted.

175\_22/23 **CLERKS UPDATES IF ANY?**

The clerk provided the following updates for information only: -

1. **CHAIRMAN’S PENDANT**

The supplier contact has checked their system and it is being progressed really well and at the moment ahead of schedule and anticipated delivery is around 16th March 2023.

1. **INDUCTION LOOP**

A meeting has been held at the community centre and a quotation is being prepared that will include a recording and sound system if possible.

1. **NOTICEBOARDS**

Confirmation of external funding is still to be received, it has been confirmed that planning permission is not required and only a response on the high street location permission is still outstanding.

**4** **ALLOTMENT IMPROVEMENTS**

A site meeting has been held with the ground’s maintenance contractor and it is hoped to commence work within the next two/four weeks, weather dependant. A number of half plots will be developed and other vacant plots will be brought back into use.

**5** **MEMORIAL PARK ROCKERY PROJECT**

A site visit has been made to the quarry to identify the large rocks to be used

and a date is to be provided by the grounds maintenance contractor and agreed with Tarmac for the delivery and installation of the rockery.

**6** **WAR MEMORIALS**

A quote from a specialist company has been sought and the project will take approximately five days and will include the replacing of missing letters, repainting the letters as well as a deep clean of the surrounding paving, plinths and monument, also including treating the steel solider on the Tursdale monument to prevent further staining.

**7** **STOBBS CROSS**

The grounds maintenance contractor has visited the site and provided a quote for the works for the removal of the trees and a date for this work will be supplied as soon as possible.

*Members received and noted the updates*

176\_22/23 **AMENDMENTS TO THE PLANNED MEETING SCHEDULE 202/23**

Council received a report from the Parish Clerk regarding a revision to the current municipal year council meeting schedule, due to the availability of the main hall at the community centre for the Annual Parish meeting, proposed date is Friday 14th April 2023, and a change from Monday 8th May to Wednesday 10th May due to a bank holiday on the Monday in connection with the coronation of King Charles III.

It was proposed by councillor Dr S. Drew and seconded by councillor Mr P. Metcalfe and;

***RESOLVED:***

To receive and adopt the two changes as identified in this report to the planned meeting schedule.

177\_22/23 **CIVILITY AND RESPECT**

Members received information on a training day and if any member is interested to contact the clerk to book a place on the training day. The deadline for names to be provided to the clerk is Friday 17th February.

It was proposed by councillor Mrs J. Grafton and seconded by councillor Mr R. Poole and;

***RESOLVED:***

To receive the information and for members to contact the clerk by the deadline if they are interested in attending the training day.

178\_22/23 **PLANNING**

There were no planning applications for consideration at the time of preparing this agenda.

179\_22/23 **BANK RECONCILIATION STATEMENT (December 2022)**

Council received the Bank Reconciliation Statement for December 2022 as prepared by the Parish Clerk.

It was proposed by Councillor Dr. S. Drew and seconded by Councillor Mrs J. Grafton and;

***RESOLVED:***

To receive and approve the Bank Reconciliation statement for December 2022 and for it to be signed by the Chairman Councillor Mrs. P. Crathorne and Councillor Mrs P. Drew.

180\_22/23 **INCOME AND EXPENDITURE ANALYSIS (December 2022)**

Council received the Income and Expenditure Analysis for December 2022 as prepared by the Parish Clerk

It was proposed by councillor Dr. S. Drew and seconded by councillor Mrs P. Drew and;

***RESOLVED:***

To receive and approve the Income and Expenditure Analysis for December 2022 and for it to be signed by the Chairman Councillor Mrs. P. Crathorne.

***Meeting closed at 8.30p.m.***

Signed (Chairman):

Date: