**Present:** Councillors: Mrs P. Crathorne **(Chairman)**

Mr P. Metcalfe Mrs J. Grafton Mrs M. Walker Mr T. Hall Mr P. Mayhew

*In attendance: Parish Clerk: Mr D. Snowball*

 *County Councillor: Mrs Elaine Peeke*

181\_22/23 **APOLOGIES**

Apologies were received from Councillors: - Dr. S. Drew **(Vice Chairman)**

Mrs. P. Drew, Mrs. A. Wilson, Mrs J. Grafton, Mr R. Poole, Mr R. Vaughan.

*and council noted and accepted the apologies.*

Leave of absence; Councillor Mrs M. Poole.

182\_22/23 **DECLARATION OF INTEREST**

The Chairman invited members who wished to do so to make declarations of interest in respect of items on the agenda for this meeting.

Councillor Mrs P. Crathorne declared an interest in Agenda items 13 and 15 and would leave the meeting during consideration of these items.

183\_22/23 **MEMBERS DISPENSATION**

The Clerk informed the meeting that there were no dispensations for this meeting.

It was noted that there were no dispensations.

184\_22/23 **PUBLIC PARTICIPATION**

 One member of public was present.

 There were no questions put to the council.

|  |  |
| --- | --- |
| **SPEAKER** | **QUESTION** |
| None | None |

185\_22/23 **MINUTES**

1. ORDINARY meeting held on; Monday 13th February 2023

It was proposed by Councillor Mr T. Hall and seconded by Councillor Mr P. Metcalfe and it was;

***RESOLVED:***

That the minutes of the Ordinary Meeting of Council held on Monday 13th February 2023 be approved as a correct record and signed by the Chairman at this meeting.

186\_22/23 **COUNTY COUNCILLOR REPORT**

County Councillor Mrs E. Peeke informed the meeting of the sad passing of the chair of the County Council, Councillor Mrs Beaty Bainbridge who sadly recently passed away and that a book of condolences had been opened at County Hall. Councillors expressed their deepest sympathies to the family of Councillor Beaty.

The review of the A.A.P. should be completed in June 2023 and the new D.L.A. building was progressing as planned. Several fly tipping issues had been reported and are being monitored.

*Members received and noted the updates.*

187\_22/23 **CHAIRMAN’S ANNOUNCEMENTS**

The Chairman informed the meeting that she and the clerk had attended a training day in connection with Civility and Respect and a booklet had been obtained on ‘being a good employee’ and are available if members require a copy.

*Members received and noted the updates.*

188\_22/23 **POLICE AND COMMUNITIES TOGETHER (PACT)**

Councillor Dr S. Drew was unable to attend the meeting due to holidays and Councillor Mr T. Hall informed the meeting that he had attended in place of Councillor Dr S. Drew and it was good to see some new faces attending the meeting. Further thefts of copper wire at the tarmac quarry site had occurred, there had been an arson attempt against a property door, criminal damage to vehicles and some properties.

 *Members received and noted the updates.*

189\_22/23 **AREA ACTION PARTNERSHIP**

Councillor Mrs P Crathorne informed the meeting that there had not been a lot on the agenda of the meeting and one of the main items was the fire and community risk management plan 2023/2024. The service is approximately one million pounds short in funding and reserves will be used. Crew arrangements were currently being looked at and there will be no natural redundancies, these should be covered by natural means. Area budgets and projects were also discussed.

*Members received and noted the updates.*

190\_22/23 **CLERKS UPDATES**

The clerk provided the following updates for information only: -

*DOG MESS*

Two residents have emailed with concerns with dog mess and advised to use correct channels to report, to D.C.C., who are responsible for policing this and to attend PACT meetings if they wish to further report the issues. A Parish Councillor has also taken this issue to the recent pact meeting.

*STOBBS CROSS*

The trees at the front of this location have been safely removed.

And as wild flower meadows are one of the rarest habitats in the UK and we have lost 90% of these since the 1930s that has had a great impact on the wildlife and food, we eat I have requested that the grounds maintenance contractor obtains a quote to make the area that the trees have been removed from into a small wildflower meadow that will also improve the visual look of the area.

*KINGS CORONATION CELEBRATION EVENTS*

It has not been possible to bring together the adult night on the Sunday.

Work is underway with the primary school on the possibility of a small family event in partnership with Cornforth House Thursday 4th May after school. Discussions are ongoing.

Two junior events have been sourced and booked,

Teens UVparty for the ten and over on Friday 5th May 6pm – 9pm and an

Entertainment party for the under tens Sunday 10am – 12 noon

*WAR MEMORIALS*

The restoration work on the War Memorials is hoped to commence before the end of April, weather permitting.

 *ALLOTMENTS*

The plan for the half plots is complete and has been sent to the ground’s maintenance contractor for a cost and possible start date.

*Members received and noted the updates*

191\_22/23 **BUSINESS RISKS FOR THE FINACIAL YEAR 2022/23**

The Council considered a report of the Parish Clerk that provided details on the Business Risk Register for the financial year 2022/2023.

Councillor Mr P. Metcalfe proposed reducing the precept risk on page 4 from High to Medium and changing the review statement to regular monitoring of the situation and in the event of the LCTSS grant being withdrawn the council will do a draw down from reserves in the short term and cost reduction if possible.

This was agreed unanimously.

It was proposed by councillor Mr P. Metcalfe and seconded by councillor Mr P. Mayew and it was;

***RESOLVED***

To receive and approve the outturn Business Risk Register for the year end 2022/2023 with the amendments agreed.

192\_22/23 **PLANNING**

There were no planning applications for consideration at this meeting.

Members noted that there were no planning applications for consideration.

*Councillor Mrs P. Crathorne left the meeting and item 15 was brought forward and discussed after agenda item 13 to reduce the disruption to the meeting. It was agreed for Councillor Mr P. Metcalfe to take the chairman’s position due to the Vice Chairman being absent from this meeting.*

193\_22/23 **REQUEST FOR FINANCIAL SUPPORT – CORNFORTH PARTNERSHIP**

The Council considered a request from the Cornforth Partnership for a grant towards the installation of solar panels and to replace the internal light fittings with energy efficient units to both Cornforth House and the council property leased by the council to the Cornforth Partnership.

Following discussion, it was unanimously agreed to not accept the grant request from the Cornforth Partnership and for the clerk to write to the Partnership and ask do they need to change fittings or can they just target drop in energy efficient bulbs.

It was proposed by councillor Mr P. Mayew and seconded by councillor Mr T. Hall and it was;

**RESOLVED**

That the application is not granted and that the clerk writes to the Partnership and asks ‘Do you need to change fittings or can you just target drop in energy efficient bulbs?’

194\_22/23 **REQUEST FOR PERMISSION TO SITE A UNIT IN CORNFORTH MEMORIAL PARK AND FINANCIAL SUPPORT TOWARDS THE PURCHASE OF THE UNIT AND SPORTS EQUIPMENT– Children of 66**

The Council considered a request from the children of 66 for permission to site a ‘Play Box’ at an agreed location in the park and for council to consider financially supporting the project if agreed.

It was proposed by councillor Mr P. Mayew and seconded by councillor Mr T. Hall and it was;

**RESOLVED**

That permission is granted to site a play box in a suitable location in the memorial park to be agreed with the Parish clerk and grant funding would be considered when costs are known.

195\_22/23 **REQUEST FOR FINANCIAL SUPPORT – WEST CORNFORTH PRIMARY SCHOOL**

The Council considered a request from West Cornforth Primary School for grant funding towards replacement and new books for the library for early years, KS1 and KS2.

It was proposed by councillor Mr P. Metcalfe and seconded by councillor Mr T. Hall and it was;

**RESOLVED**

That a grant of £1,000 be awarded to West Cornforth Primary School towards funding for KS1 And KS2 books for the library.

Councillor Mrs P. Crathorne came back into the room and retook the position of chairman.

196\_22/23 **BANK RECONCILIATION STATEMENT (January 2023)**

Council received the Bank Reconciliation Statement for January 2023 as prepared by the Parish Clerk.

It was proposed by Councillor Mr P. Metcalfe and seconded by Councillor Mrs M Walker and it was;

***RESOLVED***

To receive and approve the Bank Reconciliation statement for January 2023 and for it to be signed by the Chairman Councillor Mrs. P. Crathorne and Councillor

Mr P. Metcalfe as Councillor Mrs P. Drew was not at this meeting.

197\_22/23 **INCOME AND EXPENDITURE ANALYSIS (January 2023)**

Council received the Income and Expenditure Analysis for January 2023 as prepared by the Parish Clerk

It was proposed by councillor Mr T. Hall and seconded by councillor Mr P. Metcalfe and it was;

***RESOLVED***

To receive and approve the Income and Expenditure Analysis for January 2023 and for it to be signed by the Chairman Councillor Mrs. P. Crathorne.

***Meeting closed at 8.15p.m.***

Signed (Chairman):

Date: