**Present:** Councillor Mr P. Metcalfe (allotment subcommittee **Chairman**) and

**Councillors:** Mrs. P. Crathorne **(Council Chairman)** Mrs J. Grafton (allotment subcommittee Vice chairman),

**In attendance:** Mr D. Snowball (Parish Clerk)

**ASC- 38\_22/23 APOLOGIES**

Apologies were received from Councillor: - Mr R. Vaughan

*and the meeting noted and accepted the apology.*

Councillors Mr P. Mayhew and Mrs M. Walker were not in attendance.

**ASC- 39\_22/23 DECLARATIONS OF INTEREST**

The Chairman invited members who wished to do so to make declarations of interest in respect of items on the agenda for this meeting.

Councillors Mr P. Metcalf and Mrs J. Grafton declared an interest. They remained in the meeting and discussed and voted on matters.

**ASC- 40\_22/23 MEMBERS DISPENSATION**

The Clerk informed the meeting that there were no dispensations for this meeting.

*It was noted that there were no dispensations.*

**ASC- 41\_22/23 PUBLIC PARTICIPATION**

There were no members of public present for this meeting.

*It was noted that there were no members of public present.*

**ASC- 42\_22/23 MINUTES OF THE PREVIOUS MEETING**

Monday 21st November 2022

It was proposed by Councillor Mrs P Crathorne and seconded by Councillor Mrs J. Grafton and

***RESOLVED:***

That the minutes of the Allotment Subcommittee Meeting of Council held on Monday 21st November 2022 be approved as a correct record and signed by the Chairman at this meeting.

**ASC- 43\_22/23** **OUTSTANDING ALLOTMENT RENTS 2022/23**

The clerk informed the meeting that the final request for payment had been mailed out explaining that if the rent remained unpaid a notice to quit the allotment will be issued in line with the Council’s rules and regulations.

The deadline date is Thursday 26th January 2023.

*This was noted*

**ASC- 44\_22/23** **ALLOTMENT STRATEGY 2023 - 2027**

The Strategy Action Plan was discussed and the correspondence for an invitation for plot holders to attend the next allotment sub committee meeting and dates for the collection of rent for 2023/24 were considered.

It was proposed by Councillor Mrs P. Crathorne and seconded by Councillor Mrs J. Grafton and;

***RESOLVED:***

That the two correspondence letters were agreed and that the clerk actions these accordingly.

**ASC- 45\_22/23** **ALLOTMENT IMPROVEMENTS**

The Clerk informed the meeting that he is waiting for a date to meet the grounds maintenance contractor on site to begin the plan for improvements and preparing vacant plots to re-let.

A notice board will also be purchased with the order due to be placed for the external noticeboards within the community that are planned.

*This was noted*

**ASC- 46\_22/23** **RESPONSE FROM CORNFORTH PARTNERSHIP – Plot 9**

The response from the Cornforth Partnership on the current use of their community Plot, Plot 9, is;

In terms of current community allotment usage due to COVID we have restricted this to 4 volunteers who have grown produce for the village show and for the community café as well as for individuals in need in the community, we are looking to re-open the allotment space in the new year.

*This was noted*

**ASC- 47\_22/23 DATE OF NEXT MEETING**

The date of the next scheduled meeting is: -

**Monday 17th April 2023 at 6.30p.m.**

***Meeting closed at ??? p.m.***

Signed (Chairman):

Date: