**Present:** Councillor Mr P. Metcalfe (allotment subcommittee **Chairman**) and

**Councillors:** Mrs. P. Crathorne **(Council Chairman);** Mrs J. Grafton (allotment subcommittee Vice Chairman);

Mr R. Vaughan

**In attendance:** Mr D. Snowball (Parish Clerk)

**ASC- 48\_22/23 APOLOGIES**

Apologies were received from Councillor Mr P. Mayew.

*and the meeting noted and accepted the apology.*

Councillor Mrs M. Walker was not in attendance.

**ASC- 49\_22/23 DECLARATIONS OF INTEREST**

The Chairman invited members who wished to do so to make declarations of interest in respect of items on the agenda for this meeting.

Councillors Mr P. Metcalf and Mrs J. Grafton declared an interest. They remained in the meeting and discussed and voted on matters.

**ASC- 50\_22/23 MEMBERS DISPENSATION**

The Clerk informed the meeting that there were no dispensations for this meeting.

*It was noted that there were no dispensations.*

**ASC- 51\_22/23 PUBLIC PARTICIPATION**

There were four members of public present for this meeting*.*

*An invitation had been sent out to all allotment plots holders to attend this meeting as there was an informal session planned for when this meeting had finished for general discussions and questions on the allotments.*

 There were no questions put to the meeting.

**ASC- 52\_22/23 MINUTES OF THE PREVIOUS MEETING**

Monday 23rd January 2023

It was proposed by Councillor Mrs P Crathorne and seconded by Councillor Mrs J. Grafton and

***RESOLVED:***

That the minutes of the Allotment Subcommittee Meeting of Council held on Monday 23rd January 2023 be approved as a correct record and signed by the Chairman at this meeting.

**ASC- 53\_22/23** **ALLOTMENT STRATEGY 2023 – 2027**

The clerk updated the meeting on the progress on the action plan section of the strategy and all is on schedule at this moment in time.

*This was noted*

**ASC- 54\_22/23** **ALLOTMENT IMPROVEMENTS**

The clerk informed the meeting that following time spent at the allotment site the best location and plot plan for the proposed half plots has been completed and issued to the ground’s maintenance contractor and a date for commencement has been requested.

*This was noted*

**ASC- 55\_22/23** **WAITING LIST**

The Clerk informed the meeting on the position of the waiting list and proposed that there is an annual review of the waiting list and that an allotment site visit is required to comply with the strategy action plan. A proposal to further release allotment plots that are underutilised was discussed.

It was proposed by Councillor Mrs P. Crathorne and seconded by Councillor Mrs J. Grafton and it was;

***RESOLVED:***

To receive the information, keep the waiting list open, introduce an annual waiting list renewal system and identify the number of underutilised plots.

**ASC- 56\_22/23 DATE OF NEXT MEETING**

The date of the next scheduled meeting is: -

**Monday 17th July 2023 at 6.30p.m.**

***Meeting closed at 7.15 p.m.***

Signed (Chairman):

Date: