Dear Councillor,



I Hereby Give You Notice that a meeting of the Allotment Subcommittee will be held at **6.30pm** on **Monday 17th July 2023** at **Cornforth Community Centre.**

Dated this 10th day of July 2023.



Derek Snowball - Clerk to the Council

AGENDA

**1. APPOINTMENT OF CHAIRMAN FOR THE MUNICIPAL YEAR 2023/2024**

To elect a Chairman for the Municipal Year 2023/2024.

**2. APPOINTMENT OF VICE-CHAIRMAN FOR THE MUNICIPAL YEAR 2023/2024**

To elect a Vice-Chairman for the Municipal Year 2023/2024.

**3. APOLOGIES**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

**4. DECLARATIONS OF INTEREST**

To notify of any items that appear in the agenda in which you may have an interest, including those that have previously been recorded in the Members Register of Interests.

**5. MEMBERS’ DISPENSATION**

To consider written requests, submitted in writing to the Clerk prior to the meeting, for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

**6. PUBLIC PARTICIPATION**

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Cornforth Parish Council Policy.

**7. MINUTES OF THE PREVIOUS MEETING**

Draft minutes reflect an accurate record of what transpired at that meeting and are put before this meeting for confirmation of accuracy and to consider, resolve to approve and to be signed by the Chairman.

held on; Monday 17th April 2023.

**8. WATER ANALYSIS – TO DATE**

 To receive the analysis of the water usage.

**9. ALLOTMENT STRATEGY 2023 - 2027**

 To receive a verbal update from the Parish Clerk.

**10.** **ALLOTMENT IMPROVEMENTS (£20,000)**

 To receive a verbal update from the Parish Clerk.

**11. SITE VISIT BY CLERK AND AT LEAST TWO MEMBERS**

To agree a date for the first spot visit of the current year.

**12. DATE OF NEXT MEETING**

Monday 16th October 2023 @ 6.30p.m.

Members of the Allotment Sub-Committee:

Councillors: Mr. P. Metcalfe (Chairman)

Mrs. J. Grafton (Vice Chairman)

Mr P. Mayhew

Mr. R. Vaughan

Mrs. M. Walker

Mrs. P. Crathorne (Chairman of Council)