Dear Councillor,



I Hereby Give You Notice that a meeting of the Allotment Subcommittee will be held at **6.30pm** on **Monday 23rd January 2023** at **Cornforth Community Centre.**

Dated this 13th day of January 2023.



Derek Snowball - Clerk to the Council

AGENDA

**1. APOLOGIES**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

**2. DECLARATIONS OF INTEREST**

To notify of any items that appear in the agenda in which you may have an interest, including those that have previously been recorded in the Members Register of Interests.

**3. MEMBERS’ DISPENSATION**

To consider written requests, submitted in writing to the Clerk prior to the meeting, for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

**4. PUBLIC PARTICIPATION**

To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Cornforth Parish Council Policy.

**5. MINUTES OF THE PREVIOUS MEETING**

Draft minutes reflect an accurate record of what transpired at that meeting and are put before this meeting for confirmation of accuracy and to consider, resolve to approve and to be signed by the Chairman.

held on; Monday 21st November 2022.

**6. OUTSTANDING ALLOTMENT RENT PAYMENTS 2022/23**

To receive a verbal update, from the Parish Clerk.

**7. ALLOTMENT STRATEGY 2023 - 2027**

To receive a verbal update from the Clerk and consider and agree the associated documentation.

Strategy action plan;

1. Invite to plot holders to the next Allotment Subcommittee meeting. (Draft letter)
2. 2003/04 rent letter for plot holders (Draft letter)

**8.** **ALLOTMENT IMPROVEMENTS**

To receive a verbal update from the Clerk.

**9. RESPONSE FROM CORNFORTH PARTNERHSIUP – Plot** 9

To receive the response on the use of the free plot for community use.

**10. DATE OF NEXT MEETING**

Monday 17th April 2023 @ 6.30p.m.

Members of the Allotment Sub-Committee:

Councillors: Mr. P. Metcalf (Chairman)

Mrs. J. Grafton (Vice Chairman)

Mr P. Mayhew

Mr. R. Vaughan

Mrs. M. Walker

Mrs. P. Crathorne (Chairman of Council)