**Local Government Act 1972**



**Notice is hereby given** that an **Ordinary Meeting** of the **CORNFORTH PARISH COUNCIL** will be heldon **Monday 13th November 2023** commencing at **7.00p.m.** in **Cornforth Community Centre** to which members of the Council are summoned for the transaction of the under-mentioned business.

Dated this 3rd day of November 2023.



Derek Snowball - Clerk to the Council

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.

AGENDA

1. **APOLOGIES**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

1. **DECLARATIONS OF INTEREST**

At this point, Members are asked to declare:

* any personal interests not included on the Register of Interests
* any prejudicial interests or
* any disclosable pecuniary interests

which they may have in respect of business on this agenda.

1. **MEMBERS’ DISPENSATION**

To consider written requests, submitted in writing to the Clerk prior to the meeting, for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

**4.** **PUBLIC PARTICIPATION**

Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. Questions will not be received by the council which are in furtherance of a person’s individual circumstances, or which are about a matter where there is no right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it concerns has been subject of a decision of the Council in the last six months.

1. **MINUTES**

Draft minutes reflect an accurate record of what transpired at that meeting and are put before this meeting for confirmation of accuracy and to consider, resolve to approve and to be signed by the Chairman.

1. ORDINARY meeting held on; Monday 9th October 2023
2. **MOTION****S**

(1) Councillor Mr Trevor Hall would like to propose that as a result of meeting with the

Durham County Police Commissioner and her deputy there is match funding available for the upgrading of CCTV in Cornforth via a pilot study being funded by the government to only two Police & Crime Commissioners in the country, Joy Allen being one of them. Cornforth currently has four CCTV towers, one has no camera at all, two have old and unusable PTZ cameras, and the last has been upgraded to a high-speed smoked dome camera with multiple presets. Our patrolling police officers within the county can remotely link into and manipulate the highspeed dome camera but cannot access the two unmonitored PTZ cameras. While Cornforth is not a recognised crime hotspot for automatic funding applications, we can still apply for match funding from the PCC and will be supported as long as Cornforth take over the insurance of the cameras. Each camera costs approximately £8,000 to upgrade. The proposal is that we apply for the upgrade to two existing cameras and install a fourth on the existing unused tower at the junction of Laburnum road and Station road. The goal would be to allow for interactive highspeed dome cameras for Police response management and have them aligned with intelligence from the proposed smart speed signs and information received by the Police generally, as well as from PACT meetings.

1. Councillor MR Trevor Hall would like to propose that the future ownership of 66 High

Street be re considered by the council. At this moment in time, it is an oncost to parish funds that is about to increase due to building dilapidation, potentially rising insurance costs and continuous renovations. The proposal is that the Cornforth Partnership is given the opportunity to acquire 66 High St while they also pursue the unoccupied building (64) which is currently causing damp infiltration into No 66.

1. Councillor Mr P. Metcalfe has submitted a motion that is in relation to a personnel

item, and this has been placed at the end of this agenda with the press and public excluded.

**7. COUNTY COUNCILLOR REPORT**

To receive a report by the County Councillor.

**8. CHAIRMAN’S ANNOUNCEMENTS**

To receive any announcements by the Chairman

**9. POLICE AND COMMUNITIES TOGETHER (P.A.C.T.)**

To receive an update from the Vice Chairman.

**10. SEDGEFIELD TRUSTEES**

To receive an update from the Vice Chairman.

**11. AREA ACTION PARTNERSHIP**

To receive an update from the Chairman

**12. CLERK’S UPDATES**

To receive any verbal updates if provided.

**13.****NEWSLETTER- FOLLOW UP**

To receive and consider the attached report of the Parish Clerk.

**14. POLICIES**

To receive and consider the attached report of the Parish Clerk.

**15. PUBLIC QUESTION TIME AT COUNCIL MEETINGS – GUIDANCE REVIEW**

To receive and consider the attached report of the Parish Clerk.

**16.** **D-Day 80 6th June 2024 (Anniversary of the D-Day landings in Normandy France**

To receive and consider the attached report of the Parish Clerk.

**17. CHRISTMAS and NEW YEAR CLOSURE OF COUNCIL**

To receive and consider the attached report of the Parish Clerk.

**18. ALLOTMENT DOCUMENTS**

To receive and consider the attached report of the Parish Clerk.

**19. CHRISTMAS MOTIFS**

To receive and consider the attached report of the Parish Clerk.

**20. PLANNING**

The following application has been received;

Application Ref: DM/23/03172/FPA

Site Address: 22 Raisby Terrace Cornforth Ferryhill DL17 9PE

Proposal: Car port to side

Full details of the application is contained in the following link: <http://publicaccess.durham.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=S2ZOWFGDMMX00>

If you experience issues with the link above, please go to https:\\publicaccess.durham.gov.uk and search for DM/23/03172/FPA

**21. CHEQUE SIGNATORY AMENDMENT**

To receive and consider the attached report of the Parish Clerk.

**22. CDALC REPRESENTATION (OUTSIDE BODY)**

To appoint two members, available during the day, to this outside body.

**23. GRANT REQUEST – WEST CORNFORTH PRIMARY SCHOOL**

To receive and consider the attached report of the Parish Clerk.

**24. INCOME AND EXPENDITURE ANALYSIS (September 2023)**

To receive, consider and approve the Income and Expenditure analysis for SEPTEMBER 2023 the above period for approval.

**25. BANK RECONCILIATION STATEMENT (September 2023)**

To receive, consider and approve the bank reconciliation statement for SEPTEMBER 2023.

**26. CONSIDERATION OF THE FEES, CHARGES AND BUDGET, FOR THE FINANCIAL YEAR 2024/2025**

To receive and consider the attached report of the Parish Clerk.

**27. EXCLUSION OF PRESS AND PUBLIC**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified.

**CONFIDENTIAL ITEM**

**28. MOTION**

Councillor Mr P. Metcalfe

To consider a motion in connection with a personnel item.

Details provided on a confidential document.

***The Clerk will leave the room for the discussion and decision of this item.***