**Present:** Councillor Mr P. Metcalfe (allotment subcommittee **Chairman**) and

**Councillors:** Mrs. P. Crathorne **(Council Chairman);** Mr P. Mayew; Mrs M. Walker; Mr R. Vaughan

**In attendance:** Mr D. Snowball (Parish Clerk)

**Due to the meeting programmed for Monday 16th October 2023 being inquorate this meeting followed immediately after the Ordinary Meeting of council.**

**ASC- 14\_23/24 APOLOGIES**

Apologies were received from Councillor Mrs J. Grafton.

*and the meeting noted this.*

**ASC- 15\_23/24 DECLARATIONS OF INTEREST**

The Chairman invited members who wished to do so to make declarations of interest in respect of items on the agenda for this meeting.

Councillor Mr P. Metcalfe declared an interest and remained in the meeting.

**ASC- 16\_23/24 MEMBERS DISPENSATION**

The Clerk informed the meeting that there were no dispensations for this meeting.

*It was noted that there were no dispensations.*

**ASC- 17\_23/24 PUBLIC PARTICIPATION**

There were no members of public present for this meeting*.*

 There were no questions put to the meeting.

**ASC- 18\_23/24 MINUTES OF THE PREVIOUS MEETING**

Monday 17th July 2023

It was proposed by Councillor Mr P Metcalfe and seconded by Councillor Mrs P Crathorne and;

***RESOLVED:***

That the minutes of the Allotment Subcommittee Meeting of Council held on Monday 17th July 2023 be approved as a correct record and signed by the Chairman at this meeting.

**ASC- 19\_23/24** **WATER ANALYSIS**

The clerk updated the meeting on the water usage readings to date.

*This was noted*

**ASC- 20\_23/24** **ALLOTMENT STRATEGY 2023 – 2027**

The clerk updated the meeting on the progress on the action plan section of the strategy and all is on schedule at this moment in time.

*This was noted*

**ASC- 21\_23/24** **ALLOTMENT IMPROVEMENTS**

The clerk informed the meeting that the first phase was complete, and consideration of the next works should be commenced.

*This was noted and will be progressed by the Allotment subcommittee.*

**ASC- 22\_23/24** **SPOT VISIT TO THE ALLOTMENT SITE – Saturday 21st October 2023 @ 9.30am**

The members available to accompany the clerk at the spot visit were

***This visit was not held due to severe weather conditions and a future date will be agreed between the clerk and members.***

**ASC- 23\_23/24** **ALLOTMENT PLOTS**

The clerk informed the meeting of a request to change the names on two plots due to personal reasons and it was unanimously agreed for this change of name on the plots.

**ASC- 24\_23/24 DATE OF NEXT MEETING**

The date of the next scheduled meeting is: -

**Monday 22nd January 2024 at 6.30p.m.**

***Meeting closed at 10.00 p.m.***

Signed (Chairman):

Date: