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| Present: **Councillors:** Mrs. P. Crathorne **(Chair)** Dr. S. Drew **(Vice Chair)**  Mrs J. Grafton Mr. P. Mayhew Mrs. P. Drew Mr. R. Vaughan Mr. T. Hall  Mrs. M. Walker Mrs. V. Parnaby Ms. J. Snowball  *In attendance: Mr D. Snowball* ***(Parish Clerk)*** |

**135\_****23/24** **APOLOGIES**

Were received from councillor Mr P. Metcalfe

***and members agreed this.***

**136\_23/24** **DECLARATION OF INTEREST**

The Chairman invited members who wished to do so to make declarations of interest in respect of items on the agenda for this meeting.

***There were no declarations of interest for this meeting and members noted this.***

**137\_23/24** **MEMBERS DISPENSATION**

The Clerk informed the meeting that there were no dispensations for this meeting.

***Members noted this.***

**138\_23/24 PUBLIC PARTICIPATION**

***There were no public questions for this meeting and members noted this.***

**139\_23/24** **MINUTES**

1. ORDINARY meeting held on; Monday 13th November 2023

It was proposed by Councillor Mr T. Hall and seconded by Councillor Ms J. Snowball, and it was;

***RESOLVED:***

***That the minutes of the Ordinary Meeting of Council held on Monday 13th November 2023 were confirmed as a correct record and signed by the Chair at this meeting.***

1. ALLOTMENT SUBCOMMITTEE meeting held on; Monday 17th July 2023

It was proposed by Councillor Dr S. Drew and seconded by Councillor Mrs P. Drew, and it was;

***RESOLVED:***

***To receive and note the minutes of the meeting of the Allotment Subcommittee and (if applicable) to approve recommendations therein which do not arise elsewhere.***

**140\_23/24 MOTIONS**

Councillor Mr T. Hall provided the updates as requested by members and following further discussions it was proposed by Councillor Mrs P Crathorne and seconded by Councillor Mrs P. Drew and;

**RESOLVED:**

***That;***

1. ***the clerk contacts the council insurers and identifies any additional costs to the current insurance policy if the council do progress C.C.T.V. cameras.***
2. ***Councillor Mr T. Hall identifies more detailed costings for the C.C.T.V. project.***
3. ***That the above responses are brought back to the January 2024 meeting of council for further consideration.***

**141\_23/24** **COUNTY COUNCILLOR REPORT**

The County Councillor was not present at this meeting.

***Members noted this.***

**142\_23/24** **CHAIRMAN’S ANNOUNCEMENTS**

The Chairman informed the meeting that she had attended West Cornforth primary School nursery to present the grant cheque for £2,700 towards the replacement sand pit and raised flower beds. She had also attended the recent Banner Group event held in the Community Centre that was well attended and £1,000 was raised.

***Members noted this.***

**143\_23/24** **POLICE AND COMMUNITIES TOGETHER (pact)**

Councillor Dr S. Drew informed the meeting that there had been no P.A.C.T. meeting to report back from.

***Members noted this.***

At this pointCouncillor Mrs P. Drew provided an update on the Christmas Pantomime that the Parish Council had funded, for information only, and the attendance was between 80 -90 with income of £180 being generated from the ticket sales and this had been handed over to the clerk. The clerk confirmed that this had been banked.

**144\_23/24** **AREA ACTION PARTNERSHIP**

Councillor Mrs P Crathorne informed the meeting that there had been no meeting of the A.A.P.

***Members noted this.***

**145\_23/24 CLERKS UPDATES**

There were no updates to provide.

***Members noted this.***

**146**\_**23/24** **THINKING OF BECOMING A COUNCILLOR - GUIDANCE**

Members considered a report of the Parish Clerk which sought approval of the new Thinking of Becoming a Councillor Guidance document to use to help inform any resident who is interested in becoming a Parish Councillor. The document would also be used in the induction for the new councillor.

It was proposed by Councillor Ms J. Snowball and seconded by Councillor Mr T. Hall, and it was;

**RESOLVED:**

***To agree and adopt the thinking of becoming a councillor guidance document.***

**147\_23/24** **EXTERNAL NOTICEBOARDS - UPDATE**

Members considered a report of the Parish Clerk that provided an update on the new external noticeboards that had been ordered and installed to improve communication within the Parish.

It was proposed by Councillor Mr T. Hall and seconded by Councillor Mrs V. Parnaby, and it was;

**RESOLVED:**

***To receive the update on the external noticeboard provision within the parish.***

**148\_23/24** **REPAIRS TO THE PLAY EQUIPMENT IN THE BILL WILSON MEMORIAL PARK – UPDATE**

Members considered a report of the Parish Clerk that provided an update on the repairs completed to the play equipment in the Bill Wilson Memorial Park.

It was proposed by Councillor Mrs P. Drew and seconded by Councillor Mr T. Hall, and it was;

**RESOLVED:**

***To receive the update on the repairs to the Play Equipment in the Bill Wilson Memeorial Park.***

**149\_23/24** **PLANNING**

There was one planning matter for consideration;

Application Ref: DM/23/03433/FPA

24 The Green Cornforth Ferryhill DL17 9JH Proposal:

*Replacement of 9no. uPVC windows to the front and rear elevations.*

***Members had no comments to make for submission on this application.***

**150\_23/24** **BANK RECONCILIATION STATEMENT (October 2023)**

Members received the Bank Reconciliation Statement for October 2023 as prepared by the Parish Clerk.

It was proposed by Councillor Dr S. Drew and seconded by Councillor Mrs V. Parnaby, and it was;

***RESOLVED***

***To receive and approve the Bank Reconciliation statement for October 2023 and for this and the relevant bank statements to be signed by the Chairman, Councillor Mrs. P. Crathorne and Councillor Mrs P. Drew.***

**151\_23/24 INCOME AND EXPENDITURE ANALYSIS (October 2023)**

Members received the Income and Expenditure Analysis for October 2023 as prepared by the Parish Clerk.

It was proposed by councillor Mr T. Hall and seconded by councillor Mrs P. Drew, and it was;

***RESOLVED***

***To receive and approve the Income and Expenditure Analysis for October 2023 and for it to be signed by the Chairman Councillor Mrs. P. Crathorne.***

**152\_23/24** **AGREED BUDGET, RESERVES, AND INDICATIVE COUNCIL TAX BANDS 2024/2025**

Members received the details of the agreed budget, reserves, and indicative Council Tax Bands for 2024/2025.

It was proposed by Councillor Dr S. Drew and seconded by Councillor Mrs J. Grafton, and it was;

***RESOLVED***

***To receive* the agreed budget, reserves, and indicative Council Tax Bands for 2024/2025.**

**153\_23/24** **EXCLUSION OF PRESS AND PUBLIC**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified.

***RESOLVED:***

That the press and public be excluded from the meeting for the last two items on the agenda.

CONFIDENTIAL SECTION – details contained on a separate document.

***Meeting closed at 8.45pm***

Signed (Chairman):

Date: