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| Present: **Councillors:**  **Mr. P Metcalfe** **(Chair)** Dr. S. Drew **(Vice Chair)**  Mrs. P. Drew Mr. R. Vaughan Mr. T. Hall Ms. J. Snowball Mr. N. Coombs  Mr B. Woodbridge Mr J. Ratcliff  *In attendance: Mr D. Snowball* ***(Parish Clerk)***  *Mrs E Peeke* ***(County Councillor)*** |

**205\_23/24 APOLOGIES**

Apologies were received from Councillors Mr P. Mayhew, Mrs V. Parnaby and

Mrs J. Beetham – Yelland.

***and members agreed these.***

Councillor Mrs M Walker was not in attendance and apologies were not received.

**206\_23/24** **DECLARATION OF INTEREST**

The Chairman invited members who wished to do so to make declarations of interest in respect of items on the agenda for this meeting.

Councillor Ms J Snowball declared and interest in Agena Item 18 Thrislington Banner Group Grant Application and would leave the meeting for the discussion of this item only.

Councillor Mrs P. Drew declared and interest in Agena Item 19 The Cornforth Partnership Works Request and would leave the meeting for the discussion of this item only.

***and members noted these.***

**207\_23/24** **MEMBERS DISPENSATION**

The Clerk informed the meeting that there were no dispensations for this meeting.

***and members noted this.***

**208\_23/24 PUBLIC PARTICIPATION**

The clerk advised the chair that questions could be asked about other items apart from the agenda and he informed the meeting that he would bring this back at the end of the agenda.

**209\_23/24** **MINUTES**

1. ORDINARY meeting held on; Monday 12th February 2024

It was proposed by Councillor Ms J. Snowball seconded by Councillor Dr S. Drew, and it was;

***RESOLVED:***

***That the minutes of the Ordinary Meeting of Council held on Monday 12th February 2024 were confirmed as a correct record and signed by the Chair at this meeting.***

1. EXTRAORDINARY meeting held on; Monday 26th February 2024

It was proposed by Councillor Dr S. Drew and seconded by Councillor Mr T. Hall, and it was;

***RESOLVED:***

***That the minutes of the Extraordinary Meeting of Council held on Monday 26th February 2024 were confirmed as a correct record and signed by the Chair at this meeting.***

**210\_23/24** **COUNTY COUNCILLOR REPORT**

The County Councillor informed the meeting about the ongoing discussions between herself, County Council Officers, and Tarmac representatives in connection with the mess on the roads being made by lorries from the quarry areas.

***Members noted this.***

**211\_23/24** **CHAIRMAN’S ANNOUNCEMENTS**

The Chairman informed the meeting that he had distributed correspondence to members offering a one-to-one meeting to discuss and ideas and/or issues that they may wish to raise.

***Members received this information.***

**212\_23/24** **POLICE AND COMMUNITIES TOGETHER (pact)**

Councillor Mr T. Hall informed the meeting about anti-social behaviour, two sheep killed on the road, damage to a vehicle, fence damage and nuisance being caused by doors being knocked on and doorbells being rang. Details have been passed onto the wardens.

Residents enquired about double yellow lines outside the school and were informed that this was on hold by the county council due to other priorities. Power and utility cables encroached bt0y trees were brought up at Verdun Terrace and residents were informed that the relevant utility company should be contacted. Residents are pleased with the newsletter and concern was raised on the signs about dogs on leads in the park. At this point the clerk explained that companies were being sourced to supply and install the signs. Th old scrapyard concern was raised, and residents were informed that by early April the site should be clear.

***Members received this information.***

**213\_23/24** **AREA ACTION PARTNERSHIP**

The council do not have a representative on this organisation currently and the clerk explained that CDALC had sent an email requesting the Parish Council identify a nominated councillor to be put forward for consideration for the vacant position on the AAP. It was unanimously agreed for Councillor Ms Janet Snowball to be nominated and for the clerk to notify CDALC of this nomination before the deadline of 9th April 2024.

***Members noted this.***

**214\_23/24 CLERKS UPDATES**

1. The clerk explained that a resident had expressed concern in connection with another resident knocking on their door and asking what was being done to improve the damage to a property. The clerk explained that this was out of order and no resident should be doing this as it can cause unrest and mistrust in the community.
2. Members were informed that ‘LIVIN‘ had commenced work on the old stone wall located in station road to prevent further damage and mess.

***Members received this information.***

**215\_23/24** **TO AGREE THE GENERAL DATA PROTECTION REGULATION (GDPR) PRIVACY STATEMENT**

Members considered a report of the Parish Clerk that contained the resubmitted GDPR Privacy Statement for consideration and approval.

It was proposed by Councillor Dr S. Drew and seconded by Councillor Mrs P. Drew, and it was;

**RESOLVED**

***To agree the GDPR privacy statement.***

**216**\_**23/24** **BUSINESS RISKS FOR THE FINANCIAL YEAR 2024 / 2025**

The Council considered a report of the Parish Clerk that provided details on the Business Risk Register for the financial year 2024/2025.

It was proposed by councillor Ms J. Snowball and seconded by councillor

Mrs P. Drew and it was;

**RESOLVED**

**To receive and approve the Business Risk Register, for 2024/2025.**

**217**\_**23/24** **COUNCIL PROPERTY – RETURN INVENTORY**

The clerk presented the report identifying the council property both at the clerk’s home address and located in the meeting room used by the council in Cornforth House. A member was to be identified to attend Cornforth House on Monday 22nd April or a mutually agreed time for the return of the property in readiness for the retirement of the clerk.

It was agreed for Councillor Ms J. Snowball to be the identified councillor for this, and it was;

**RESOLVED**

**That Councillor Ms J. Snowball consults with the clerk and receives the property as identified on an agreed date.**

**218\_22/23** **COUNCIL NEWSLETTER**

Members received the draft newsletter edition 2 and considered the contents.

Several spelling issues were identified that are to be corrected by Councillor Hall, and it was agreed for the clerk to provide a short paragraph on the budget for 2024/2025 and submit this to councillor Hall for inclusion. The clerk also requested clarification on the process for the delivery of this edition of the newsletter and Councill Hall will respond to this.

It was proposed by Councillor Dr S. Drew and seconded by Councillor

Mr B. Woodbridge, and it was;

**RESOLVED**

**That the clerk provides the budget details for inclusion in this edition of the newsletter and that Councillor Hall completes the editing of the newsletter and clarifies the delivery process to the clerk.**

**219\_23/24** **PLANNING**

There were no planning matters for consideration.

***Members noted this.***

**220\_23/24** **BANK RECONCILIATION STATEMENT (January 2024)**

Members received the Bank Reconciliation Statement for January 2024 as prepared by the Parish Clerk.

It was proposed by Councillor Dr S Drew and seconded by Councillor Ms J. Snowball, and it was;

**RESOLVED**

**To receive and approve the Bank Reconciliation statement for January 2024 and for this and for this to be signed by the Chair, Councillor Mr P. Metcalfe, and Councillor Mrs P. Drew and the bank statements for month ending January 2024 were checked against the reconciliation totals and agreed correct.**

**221\_23/24 INCOME AND EXPENDITURE ANALYSIS (January 2024)**

Members received the Income and Expenditure Analysis for January 2024 as prepared by the Parish Clerk.

It was proposed by councillor Dr S. Drew and seconded by councillor Mr T. Hall, and it was;

**RESOLVED**

**To receive and approve the Income and Expenditure Analysis for January 2024 and for it to be signed by the Chair Councillor Mr P. Metcalfe.**

Councillor Ms J. Snowball left the meeting for this item only.

**222\_23/24** **GRANT APPLICATION – THE THRISLINGTON BANNER GROUP**

Members considered the grant application from the Thrislington Banner Group and Councillor Mr T. Hall raised a query on the lack of a breakdown of what the grant funding is required for.

The clerk explained that the revised grant form was only recently considered and agreed by members and that this should have been raised at that time. But the form could be amended.

It was proposed by Councillor Dr S. drew and seconded by Councillor Mr T. Hall and it was;

***RESOLVED:***

***That a grant of £1,000 was agreed for the Thrislington Banner Group and for the clerk to bring the amended grant application form to the April meeting of council for consideration.***

Councillor Ms J. Snowball returned to the meeting

Councillor Mrs P. Drew left the meeting for this item only.

**223\_23/24** **THE CORNFORTH PARTNERSHIP (66 HIGH STREET LEASED FROM THE COUNCIL)**

Members considered a request for the Cornforth Partnership to arrange for modifications the rear door to enable larger kitchen equipment to be purchased and installed and for the council to consider funding this work to help ensure that a much needed service can continued to be provided for residents of Cornforth and surrounding communities. After discussion it was proposed by Councillor Dr S. drew and seconded by Councillor Mr T. Hall and it was;

***RESOLVED:***

**That the clerk in consultation with the chair can agree for the cladding work and door widening to be completed and paid for by the parish council up to an acceptable cost.**

Councillor Mrs P. Drew returned to the meeting

The chair returned to public question time and a resident raised several issues in connection with dogs not being on leads on public footpaths, flooding in roadside gulleys, quadbikes and the inferior quality of the signs recently installed by the dog wardens in the park that had been ripped down shortly after being installed.

The resident was signposted to the do it online process of Durham County Council who have responsibility for the first three concerns and the police for quadbike concerns. The lack of information/direction on how to submit items to the village show in September was also raised and Councillor Dr S. drew, who is a representative on the show group will bring this to their attention at the next meeting of the group. Residents were reminded that the group consists of volunteers who organise the show.

***Meeting closed at 8.30pm***

Signed (Chair):

Date: