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| Present: **Councillors** Dr. S. Drew **(Vice Chair)**  Mrs. P. Drew Mr. R. Vaughan Ms. J. Snowball Mr. N. Coombs Mr B. Woodbridge  Mr J. Ratcliff Mrs V. Parnaby  *In attendance: Mr D. Snowball* ***(Parish Clerk)***  *Mrs E Peeke* ***(County Councillor)*** |

*Councillor Dr S. Drew (Vice Chairman) took up the position as Chairman due to councillor Mr P. Metcalfe not being present for this meeting.*

**224\_23/24 APOLOGIES**

Apologies were received from Councillors: Mr. P Metcalfe (Chair) and Mr. T. Hall

***and members agreed these.***

Councillor Mrs M Walker, Mrs J. Beetham Yelland and Mr P. Mayhew were not in attendance and apologies were not received.

**225\_23/24** **DECLARATION OF INTEREST**

The Chairman invited members who wished to do so to make declarations of interest in respect of items on the agenda for this meeting.

Councillor Dr S. Drew declared and interest in Agena Item 17 The village Show Committee Grant Application and would stay in the meeting as he was the acting chair and would take part in the discussions but would not vote on the grant application.

Councillors Mrs P. Drew and Mr R. Vaughan declared and interest in Agena Item 19 Cornforth Community Centre grant application and would leave the meeting for the discussion of this item only.

***and members noted these.***

**226\_23/24** **MEMBERS DISPENSATION**

The Clerk informed the meeting that there were no dispensations for this meeting.

***and members noted this.***

**227\_23/24 PUBLIC PARTICIPATION**

There were no questions raised for this agenda item.

***and members noted this.***

**228\_23/24** **MINUTES**

1. ORDINARY meeting held on; Monday 11th March 2024

It was proposed by Councillor Ms J. Snowball seconded by Councillor Mr R. Vaughan, and it was;

***RESOLVED:***

***That the minutes of the Ordinary Meeting of Council held on Monday 11th March 2024 were confirmed as a correct record and signed by the Chair at this meeting.***

**229\_23/24** **COUNTY COUNCILLOR REPORT**

The County Councillor informed the meeting that the planning officer had been to view the illegal static caravans located in the old scrap yard and the process of removal was still ongoing and may take some time.

Also, The Police and Crime Commissioners office has received some funding allocation towards anti-social behaviour in the area.

***Members noted this.***

**230\_23/24** **CHAIRMAN’S ANNOUNCEMENTS**

The Chairman was not present at this meeting and there were no announcements to make.

***Members noted this.***

**231\_23/24** **POLICE AND COMMUNITIES TOGETHER (pact)**

Councillor Mr T. Hall was not present at this meeting and there was no information to present to the meeting.

***Members noted this.***

**232\_23/24** **SEDGEFIELD CHARITIES**

The Vice Chairman Councillor Dr S. Drew provided and brief history and update on the organisation and the benefits made within the community.

***and members noted this.***

**233\_23/24 CLERKS UPDATES**

The clerk informed the meeting that the PRECEPT AND L. C. T. S. grant for the new financial year has been received and will show on the next bank statement.

***Members noted this.***

**234**\_**23/24** **GRANT APPLICATION FORM AMENDMENT**

The Council considered a report of the Parish Clerk that provided details on the amendment made to the grant application with a box added for applicants to identify a breakdown of what the grant will be used for.

It was proposed by councillor Ms V. Parnaby and seconded by councillor

Mr J. Ratcliff and it was;

**RESOLVED**

**To agree the amended grant application form to be used for all future applications.**

**235**\_**23/24 ANNUAL REVIEW OF THE EFFECTIVENESS OF THE COUNCIL’S SYSTEM OF INTERNAL CONTROL**

The clerk put forward for consideration and approval the annual review of the effectiveness of the council’s system of internal control for 2023/2024.

It was proposed by councillor Mrs P. Drew and seconded by councillor

Ms J. Snowball and it was;

**RESOLVED**

**That the Annual Review of the effectiveness of the council’s system of internal control is approved.**

**236\_22/23** **THE GREEN AREA – TREE LIGHT REPLACEMENT**

The clerk presented the report for members to consider the quotation for the replacement of two tree up lights in the green area as previously agreed by council.

**RESOLVED**

**It was unanimously agreed to accept the report recommendations and for the clerk to place the order with R. M. H. Electrical to carry out the required works.**

**237\_23/24** **PLANNING**

There were no planning matters for consideration.

***Members noted this.***

**238\_23/24 INCOME AND EXPENDITURE ANALYSIS (February 2024)**

Members received the Income and Expenditure Analysis for February 2024 as prepared by the Parish Clerk.

It was proposed by councillor Ms Janet Snowball and seconded by councillor Mrs J. Parnaby, and it was;

**RESOLVED**

**To receive and approve the Income and Expenditure Analysis for February 2024 and for it to be signed by the acting Chair Councillor Dr S Drew.**

**239\_23/24** **BANK RECONCILIATION STATEMENT (February 2024)**

Members received the Bank Reconciliation Statement for February 2024 as prepared by the Parish Clerk.

It was proposed by Councillor Ms J. Snowball and seconded by councillor Mrs J. Parnaby and it was;

**RESOLVED**

**To receive and approve the Bank Reconciliation statement for February 2024 and for this to be signed by the acting Chair, Councillor**

**Dr S. Drew, and Councillor Mrs P. Drew and the bank statements for month ending February 2024 were checked against the reconciliation totals and agreed correct.**

**240\_23/24** **GRANT APPLICATION – THE VILLAGE SHOW**

Members considered the grant application from the Village Show.

It was proposed by Councillor Ms J. Snowball and seconded by Councillor Mr R. Vaughan, and it was;

***RESOLVED:***

***That a grant of £1,000 was agreed for the Village Show***

**241\_23/24 GRANT APPLICATION – CORNFORTH PRIMARY SCHOOL**

Members considered the grant application from Cornforth Primary School and following discussion it was unanimously agreed, and it was;

***RESOLVED:***

***That a grant of £5,700 was granted to Cornforth Primary School.***

Councillors Mrs P. Drew and Mr R. Vaughan left the meeting for this item only.

**242\_23/24 GRANT APPLICATION – CORNFORTH COMMUNITY CENTRE**

Members considered the grant application from Cornforth Community Centre and following discussion it was unanimously agreed, and it was;

***RESOLVED:***

***That a grant of £950 was granted to Cornforth Community Centre.***

Councillors Mrs P. Drew and Mr R. Vaughan returned to the meeting.

**243\_23/24** **EXCLUSION OF PRESS AND PUBLIC**

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified.

It was proposed by Councillor Mrs V. Parnaby and seconded by Councillor Ms J. Snowball, and it was;

***RESOLVED:***

***That the press and public be excluded from the meeting for the last item on the agenda.***

**244\_23/24** **PARISH CLERK POSITION**

Members considered the appointment process for the new clerk and accepted the offer from the current clerk to extend his period of notice until the end of May 2024 to enable a detailed and professional handover to be completed. The expected commencement date for the new clerk is 20th May 2024.

***RESOLVED:***

***It was unanimously agreed to accept the offer and extend the current clerks notice period until 31st May 2024.***

***Meeting closed at 8.30pm***

Signed (Chair):

Date: