

Chair of the Council:
Cllr Mr Paul Metcalfe



Clerk:
Mr Richard Ormerod
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Local Government Act 1972

Notice is hereby given that an Ordinary Meeting of the Cornforth Parish Council will be held on Monday 11 November 2024 commencing at 7pm in Cornforth Community Centre, Station Road, Cornforth, DL17 9LA to which members of the council are summoned for the transaction of the under-mentioned business.

Dated this 1st day of November 2024.

A handwritten signature in blue ink that reads 'R. Ormerod'.

Richard Ormerod - Clerk to the Council

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.

1	Apologies Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
2	Declarations of interest At this point, Members are asked to declare: <ul style="list-style-type: none">• any personal interests not included on the Register of Interests• any prejudicial interests or• any disclosable pecuniary interests which they may have in respect of business on this agenda.
3	Members' dispensation To consider written requests, submitted in writing to the Clerk prior to the meeting, for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.
4	Public participation Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the council which are in furtherance of a person's individual circumstances, or which are about a matter where there is no right of appeal to the courts, a tribunal or

Signed

Date

	government minister. A question will not be received by the Council where the issue it concerns has been subject of a decision of the Council in the last six months.
5	<p>Minutes</p> <p>Draft minutes reflect an accurate record of what transpired at that meeting and are put before this meeting for confirmation of accuracy and to consider, resolve to approve and to be signed by the Chairman.</p> <p>Ordinary meeting of the council held on Monday 14 October 2024.</p>
6	<p>County Councillor's report</p> <p>To receive a report by the County Councillor.</p>
7	<p>Chairman's announcements</p> <p>To receive any announcements by the Chairman.</p>
8	<p>Police And Communities Together (PACT)</p> <p>To receive an update from Cllr Coombs.</p>
9	<p>Area Action Partnership</p> <p>To receive an update from the Vice-Chair.</p>
10	<p>Clerk's update</p> <p>To receive updates from the Clerk.</p>
11	<p>Planning</p> <p>To consider any planning applications received from Durham County Council which are of interest to the parish council and to make representations if necessary.</p>
12	<p>Financial matters</p> <p>To receive, consider and approve the Income and Expenditure analysis for September and October 2024.</p> <p>To receive, consider and approve the bank reconciliation statements for September and October 2024.</p> <p>To receive, consider and approve the expenditure against budget analysis from 1 April to 31 October 2024.</p> <p>To approve pending payments.</p>
13	<p>Grant application – children's Christmas party</p> <p>To consider an application for funding from West Cornforth & District Community Association for a children's Christmas party</p>
14	<p>Parish council allotments</p> <p>To decide on improvements needed.</p>
15	<p>Parish survey</p> <p>To note and consider the results of the survey.</p>
16	<p>Tree works and survey</p> <p>The Clerk to report.</p>
17	<p>Parish newsletter</p> <p>Cllr Beetham-Yelland to report.</p>

Signed

Date

18	<p>Christmas lighting</p> <p>To receive an update on progress.</p>
19	<p>Water leak on Elm Road</p> <p>To consider the action needed.</p>
20	<p>Motions on notice. None received.</p>
21	<p>Exclusion of press and public</p> <p>That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified.</p>
22	<p>Clerk's contract and remuneration</p> <p>Contract</p> <p>The Clerk has now completed his 6-month probation period.</p> <p>Pay award</p> <p>The National Joint Council for Local Government Services (NJC) has reached an agreement on rates of pay applicable from 1 April 2024 to 31 March 2025. Employers are encouraged to implement this pay award as soon as possible. The Clerk is currently at Scale Point 29 for which the new rate is £38,626pa (pro rata). This is an hourly rate of £20.02 which represents an increase of 67p per hour.</p> <p>The previous Clerk, Mr Derek Snowball, was in post for the early part of the financial year, from 1 April to 20 May 2024. It appears that Cornforth Parish Council has in the past paid similar increases retrospectively to former clerks.</p> <p>Decisions required:</p> <p>Whether to offer the Clerk a permanent contract.</p> <p>How to proceed in regard to the NJC agreement.</p>

Signed

Date