

Chair of the Council:
Cllr Mr Paul Metcalfe



Clerk:
Mr Richard Ormerod
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Local Government Act 1972

Notice is hereby given that an Ordinary Meeting of the Cornforth Parish Council will be held on Monday 9 December 2024 commencing at 7pm in Cornforth Community Centre, Station Road, Cornforth, DL17 9LA to which members of the council are summoned for the transaction of the under-mentioned business.

Dated this 29th day of November 2024.

A handwritten signature in blue ink that reads "R. Ormerod".

Richard Ormerod - Clerk to the Council

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.

1	Apologies Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
2	Declarations of interest At this point, Members are asked to declare: <ul style="list-style-type: none">• any personal interests not included on the Register of Interests• any prejudicial interests or• any disclosable pecuniary interests which they may have in respect of business on this agenda.
3	Members' dispensation To consider written requests, submitted in writing to the Clerk prior to the meeting, for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.
4	Public participation Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the council which are in furtherance of a person's individual circumstances, or which are about a matter where there is no right of appeal to the courts, a tribunal or

Signed

Date

	government minister. A question will not be received by the Council where the issue it concerns has been subject of a decision of the Council in the last six months.
5	<p>Minutes</p> <p>Draft minutes reflect an accurate record of what transpired at that meeting and are put before this meeting for confirmation of accuracy and to consider, resolve to approve and to be signed by the Chairman.</p> <p>Ordinary meeting of the council held on Monday 11 November 2024.</p>
6	<p>County Councillor's report</p> <p>To receive a report by the County Councillor.</p>
7	<p>Chairman's announcements</p> <p>To receive any announcements by the Chairman.</p>
8	<p>Police And Communities Together (PACT)</p> <p>To receive an update from Cllr Coombs.</p>
9	<p>Area Action Partnership</p> <p>To receive an update from the Vice-Chair.</p>
10	<p>Clerk's update</p> <p>To receive updates from the Clerk.</p>
11	<p>Planning</p> <p>To consider any planning applications received from Durham County Council which are of interest to the parish council and to make representations if necessary.</p>
12	<p>Financial matters</p> <p>To receive, consider and approve the Income and Expenditure analysis for November 2024.</p> <p>To receive, consider and approve the bank reconciliation statement for November 2024.</p> <p>To receive, consider and approve the expenditure against budget analysis from 1 April to 30 November 2024.</p> <p>To approve pending payments.</p>
13	<p>Budget and precept for 2025-26</p> <p>To consider the draft budget for 2025-26.</p> <p>To set the council's budget for 2025-26.</p> <p>To set the council's precept for 2025-26.</p>
14	<p>Renewal of lease for Cornforth House</p> <p>To decide whether to instruct Meikle's solicitors to proceed with drawing up a draft lease for the price of £750+VAT.</p>
15	<p>Grounds Maintenance contract</p> <p>To confirm the areas covered by the contract and approve the process for tendering.</p>
16	<p>Tree works and survey</p> <p>To consider tenders received and decide on a contractor.</p>

Signed

Date

17	<p>Dog fouling</p> <p>For discussion.</p>
18	<p>Public transport</p> <p>To receive a presentation from an officer from Durham County Council (if available).</p>
19	<p>Royal Garden Party 2025</p> <p>Councillor N Coombs has expressed an interest in attending. The council may nominate one member to attend (plus partner), though not all nominated will be able to go.</p> <p>To decide whether to nominate Cllr N Coombs as the council's potential representative.</p>
20	<p>Motions on notice.</p> <p>1. Councillor R Vaughan to move the following motion:</p> <p>Cornforth Parish Council shall approach Cornforth Partnership's Management Board with a view to purchasing 64 High Street and renting it to the Partnership (on a similar basis as the current situation with 66 High Street). This will support the Partnership to expand its valuable work and introduce new services, such as "pop up" shopping - which will benefit residents who are unable to travel easily outside of the village.</p> <p>2. Councillor J Snowball to move the following motion:</p> <p>Cornforth Parish Council shall re-establish its Recreation and Amenities sub-committee with a view to identifying potential actions and improvements which the council might consider taking in relation to the feedback received from residents who responded to the recent residents' survey. The sub-committee shall focus on those areas which the parish council has responsibility for, with a view to developing an action plan (which could be used to identify possible external funding opportunities to develop amenities).</p>

Signed

Date