

Chair of the Council:
Cllr Mr Paul Metcalfe



Clerk:
Mr Richard Ormerod
66-70 High St
Cornforth
Ferryhill
DL17 9HS
clerk@cornforthparishcouncil.org

www.cornforthparishcouncil.org

Local Government Act 1972

Notice is hereby given that an Ordinary Meeting of the Cornforth Parish Council will be held on Monday 14 April 2025 commencing at 7pm in Cornforth Community Centre, Station Road, Cornforth, DL17 9LA to which members of the council are summoned for the transaction of the under-mentioned business.

Dated this 4th day of April 2025.

Richard Ormerod - Clerk to the Council

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.

1	Apologies Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
2	Declarations of interest At this point, Members are asked to declare: <ul style="list-style-type: none">• any personal interests not included on the Register of Interests• any prejudicial interests or• any disclosable pecuniary interests which they may have in respect of business on this agenda.
3	Members' dispensation To consider written requests, submitted in writing to the Clerk prior to the meeting, for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.
4	Public participation Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the council which are in furtherance of a person's individual circumstances, or which are about a matter where there is no right of appeal to the courts, a tribunal or

	government minister. A question will not be received by the Council where the issue it concerns has been subject of a decision of the Council in the last six months.
5	Minutes Draft minutes reflect an accurate record of what transpired at that meeting and are put before this meeting for confirmation of accuracy and to consider, resolve to approve and to be signed by the Chairman. <ul style="list-style-type: none"> • Ordinary meeting of the council held on Monday 10 March 2025. • Extraordinary meeting of the council held on Wednesday 26 March 2025.
6	County Councillor's report To receive a report by the County Councillor.
7	Chairman's announcements To receive any announcements by the Chairman.
8	Police And Communities Together (PACT) To receive an update from Cllr Coombs.
9	Area Action Partnership/Local Networks To receive an update from the Vice-Chair.
10	Clerk's update To receive updates from the Clerk.
11	Planning To consider any planning applications received from Durham County Council which are of interest to the parish council and to make representations if necessary.
12	Financial matters <ul style="list-style-type: none"> a) To receive, consider and approve the receipts and payments analysis for March 2025. b) To receive, consider and approve the bank reconciliation statement for March 2025. c) To receive, consider and approve the summary of receipts and payments against budget analysis from 1 April 2024 to 31 March 2025 (end of year accounts). d) To approve pending payments.
13	Renewal of lease for Cornforth House To agree the final document for signing.
14	Site of former petrol station, Station Road To consider whether to approach the owner officially.
15	VE Day commemorations To consider events taking place in the parish and to decide how the parish council will be involved.
16	Proposed electric vehicle charging point, West Cornforth Medical Centre To consider whether the council wishes to make representations to Durham County Council.
17	Policy on the keeping of bees on parish council allotments

	Cllr J Beetham-Yelland to report.
18	Quotes for provision of fencing, former bus shelter To decide on a contractor to carry out the work.
19	Security of parish council boundary To review the security of parish council land in view of the recent traveller encampment at the Memorial Park.
20	Request for financial assistance toward Cornforth Village Show Cornforth Village Show is held annually on the first weekend of September. The event costs approximately £1600 to run and the organisers have asked if the parish council would be kind enough to donate £1000 towards the costs of the 2025 event. To consider whether to make a donation.
21	Request for a donation towards the provision of easter eggs for local school children The Cornforth Partnership has requested financial assistance and will supply an application form in time for the meeting. To consider whether to make a donation.
22	Motions on notice. <ol style="list-style-type: none"> 1. To be moved by Cllr J Snowball: Cornforth Parish Council undertakes to adopt a policy of issuing a legal notice to any trespasser unlawfully occupying parish council land within 48 hours of the trespasser occupying the land. The council undertakes to earmark reserves to cover the potential costs of enforcement and eviction of trespassers. 2. To be moved by Cllr R Vaughan: Cornforth Parish Council shall dedicate the replacement tree on the Village Green (agreed at its meeting in March 2025) to residents of the parish whose lives were impacted by the Covid-19 pandemic of 2020 to 2022.
