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Notice is hereby given that the Annual Meeting of the Cornforth Parish Council will be held on Monday 12th May 2025 commencing at 7pm in Cornforth Community Centre, Station Road, Cornforth, DL17 9LA to which members of the council are summoned for the transaction of the under-mentioned business.

Please note that following the unexpected illness of the clerk to council, Mr Richard Ormerod, the chair and vice chair, after seeking advice, contacted the previous clerk, Mr Derek Snowball and requested him to help by being the stand in clerk for this meeting. Mr Snowball agreed.

This agenda has been limited to the necessary items that are required to be discussed and agreed with the remaining items being deferred. The Ordinary meeting agenda items that usually follow the annual meeting have also been deferred until the next available opportunity.

Dated this 2nd day of May 2025.

A handwritten signature in black ink, appearing to read 'D. Snowball'.

Derek Snowball - Acting Clerk to the Council

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.

1	APPOINTMENT OF CHAIR FOR THE MUNICIPAL YEAR 2025/2026 To elect a Chair for the Municipal Year 2025/2026. ❖ The Chair will upon appointment make a declaration of Acceptance of Office and complete the appropriate form.
2	APPOINTMENT OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2025/2026 To elect a Vice-Chair for the Municipal Year 2025/2026.
3	Apologies Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
4	Declarations of interest At this point, Members are asked to declare: <ul style="list-style-type: none">• any personal interests not included on the Register of Interests• any prejudicial interests or• any disclosable pecuniary interests which they may have in respect of business on this agenda.

5	<p>Public participation</p> <p>Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the council which are in furtherance of a person's individual circumstances, or which are about a matter where there is no right of appeal to the courts, a tribunal or Chair of the Council: Cllr Mr Paul Metcalfe Clerk: Mr Richard Ormerod 66-70 High St Cornforth Ferryhill DL17 9HS clerk@cornforthparishcouncil.org www.cornforthparishcouncil.org government minister. A question will not be received by the Council where the issue it concerns has been subject of a decision of the Council in the last six months.</p>
6	<p>Minutes</p> <p>Draft minutes reflect an accurate record of what transpired at that meeting and are put before this meeting for confirmation of accuracy and to consider, resolve to approve and to be signed by the Chairman.</p> <ul style="list-style-type: none"> • Ordinary meeting of the council held on Monday 14th April 2025
7	<p>To consider and approve membership of the Parish Council's Committees, Subcommittees and Working Groups.</p> <p>To appoint Members to the agreed Committees, Sub-Committees and Working Groups. EX OFFICIO' Members: The Chair and Vice Chair are, by reason of their office, members of all Committees and Sub Committees.</p> <ul style="list-style-type: none"> ❖ ALLOTMENT SUB COMMITTEE (<i>6 members</i>) ❖ PLANNING SUB COMMITTEE (6 members) ❖ RECREATION AND AMENITIES (<i>6 Members</i>) ❖ CORNFORTH COMMUNITY IMPROVEMENT WORKING GROUP (<i>4 members</i>)
8	<p>To consider and approve nominations for parish council representatives to outside bodies.</p> <ul style="list-style-type: none"> ❖ POLICE AND COMMUNITIES TOGETHER (PACT). ❖ THRISLINGTON LIAISON ❖ CORNFORTH VILLAGE SHOW ❖ COUNTY DURHAM ASSOCIATION OF LOCAL COUNCILS (CDALC)
9	<p><u>SCHEDULE OF PLANNED MEETINGS 2025/26</u></p> <p>To consider and agree the planned meeting schedules for the Municipal Year 2025/2026 and to agree the date of the Annual Parish Meeting (2024/2025) which must take place before 1 June 2025</p>