

Chair of the Council:
Cllr Janet Snowball



Clerk:
Mr Richard Ormerod
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Local Government Act 1972

Notice is hereby given that an Ordinary Meeting of the Cornforth Parish Council will be held on Monday 8 September 2025 commencing at 7pm in Cornforth Community Centre, Station Road, Cornforth, DL17 9LA to which members of the council are summoned for the transaction of the under-mentioned business.

Dated this 29th day of August 2025.

Richard Ormerod - Clerk to the Council

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.

1	Apologies Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
2	Declarations of interest At this point, Members are asked to declare: <ul style="list-style-type: none">• any personal interests not included on the Register of Interests• any prejudicial interests or• any disclosable pecuniary interests which they may have in respect of business on this agenda.
3	Members' dispensation To consider written requests, submitted in writing to the Clerk prior to the meeting, for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.
4	Public participation Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the council which are in furtherance of a person's individual circumstances, or which are about a matter where there is no right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it

	concerns has been subject of a decision of the Council in the last six months.
5	Minutes Draft minutes reflect an accurate record of what transpired at that meeting and are put before this meeting for confirmation of accuracy and to consider, resolve to approve and to be signed by the Chair. <ul style="list-style-type: none"> • Ordinary meeting of the council held on Monday 7 July 2025.
6	County Councillors' report To receive reports by the County Councillors.
7	Chair's announcements To receive any announcements by the Chair.
8	Police And Communities Together (PACT) To receive an update from Cllr Grafton.
9	Local Networks To receive an update from the Chair, if required.
10	Clerk's update To receive updates from the Clerk.
11	Planning To consider any planning applications received from Durham County Council which are of interest to the parish council and to make representations if necessary.
12	Financial matters <ol style="list-style-type: none"> To receive, consider and approve the receipts and payments analysis for August 2025. To receive, consider and approve the bank reconciliation statement for August 2025. To receive, consider and approve the summary of receipts and payments against budget analysis from 1 April 2025 to 31 August 2025. To approve pending payments.
13	Meeting of the Recreation & Amenities Committee held on 8 September 2025 To consider any recommendations.
14	Grants and Donations Policy To consider amendments.
15	Financial Regulations To consider the draft revised Financial Regulations and agree a finalised version.
16	Memorials to former councillor Dr Stephen Drew To consider appropriate memorials.
17	Security at Bill Wilson Memorial Park To consider possible measures.
18	Donation to MS Society To confirm a donation of £100 as previously discussed.

19	Recruitment of parish/town councillors to DCC's Standards Committee To consider whether to make nominations.
20	Motions on notice None.
