

Chair of the Committee:
Cllr Mr Paul Metcalfe



Clerk:
Mr Richard Ormerod
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Dear Councillors,

I Hereby Give You Notice that a meeting of the Allotment Committee will be held at 6pm on Monday 13 October 2025 at West Cornforth Community Centre.

Dated this 3rd day of October 2025.

Richard Ormerod - Clerk to the Council

Agenda

Circulation: Councillors J Snowball (Chair of Council), P Metcalfe (Vice chair of Council), J Beetham–Yelland, J Grafton, S Metcalfe & R Vaughan.

1	Apologies Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
2	Declarations of interest To notify of any items that appear in the agenda in which members may have an interest, including those that have previously been recorded in the Members Register of Interests.
3	Members' dispensation To consider written requests, submitted in writing to the Clerk prior to the meeting, for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.
4	Public participation To deal with any questions, or brief representations, from members of the public in accordance with relevant legislation and Cornforth Parish Council Policy.
5	Minutes Minutes of the meeting held on Monday 7 July 2025 (to follow).
6	Requests from tenants (including waiting list)
7	Allotment improvements Cllr Beetham-Yelland and the Clerk to report. To include: Dolomite for road; provision of pallets for fencing; replacement of bridges; assistance for tenants in getting low-cost supplies; water supply.
8	Bee-keeping policy

	To consider whether to adopt the model policy supplied by the National Allotment Society.
9	Use of Scribe Allotments The Clerk to report. To consider whether to recommend to council that it add Scribe Allotments to its current Scribe Accounts package, at a cost of £19 per month and a start-up fee of £125.
10	Other business (please notify the Chair and Clerk in advance)
11	Date and time of next meeting
