

**Chair of the Council:**  
Cllr Janet Snowball



**Clerk:**  
Mr Richard Ormerod  
66-70 High St  
West Cornforth  
County Durham  
DL17 9HS  
clerk@cornforthparishcouncil.org

[www.cornforthparishcouncil.org](http://www.cornforthparishcouncil.org)

## Local Government Act 1972

Notice is hereby given that an Ordinary Meeting of the Cornforth Parish Council will be held on Monday 13 October 2025 commencing at 7pm in Cornforth Community Centre, Station Road, Cornforth, DL17 9LA to which members of the council are summoned for the transaction of the under-mentioned business.

**Dated this 3rd day of October 2025.**

A handwritten signature in blue ink, appearing to read 'R. Ormerod', is written over a light blue horizontal line.

**Richard Ormerod - Clerk to the Council**

### THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

**NOTICE OF MEETING** – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.

1	<b>Apologies</b> Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
2	<b>Declarations of interest</b> At this point, Members are asked to declare: <ul style="list-style-type: none"><li>• any personal interests not included on the Register of Interests</li><li>• any prejudicial interests or</li><li>• any disclosable pecuniary interests</li></ul> which they may have in respect of business on this agenda.
3	<b>Members' dispensation</b> To consider written requests, submitted in writing to the Clerk prior to the meeting, for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.
4	<b>Public participation</b> Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the council which are in furtherance of a person's individual circumstances, or which are about a matter where there is no right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it

	concerns has been subject of a decision of the Council in the last six months.
5	<b>Minutes</b> Draft minutes reflect an accurate record of what transpired at that meeting and are put before this meeting for confirmation of accuracy and to consider, resolve to approve and to be signed by the Chair. <ul style="list-style-type: none"> <li>• Ordinary meeting of the council held on Monday 8 September 2025.</li> </ul>
6	<b>Chair's announcements</b> To receive any announcements from the Chair.
7	<b>County Councillors' report</b> To receive reports by the County Councillors.
8	<b>Police And Communities Together (PACT)</b> To receive an update from Cllr Coombs.
9	<b>Clerk's update</b> To receive updates from the Clerk.
10	<b>Planning</b> To consider any planning applications received from Durham County Council which are of interest to the parish council and to make representations if necessary.
11	<b>Financial matters</b> <ul style="list-style-type: none"> <li>a) To receive, consider and approve the receipts and payments analysis for September 2025.</li> <li>b) To receive, consider and approve the bank reconciliation statement for September 2025.</li> <li>c) To receive, consider and approve the summary of receipts and payments against budget analysis from 1 April 2025 to 30 September 2025.</li> <li>d) To approve pending payments.</li> <li>e) To note the audited Annual Governance &amp; Accountability Return for 2024-25.</li> </ul>
12	<b>Meeting of the Allotments Committee held on 13 October 2025</b> To consider any recommendations.
13	<b>Tree survey</b> SE Landscaping has been asked to inspect the four trees in the parish that were identified as needing attention in the tree survey of February 2025. To consider any necessary actions arising from the tree survey of March 2025.
14	<b>State of roads and cobbles around The Green</b> To consider any necessary actions.
15	<b>Memorials to former councillor Dr Stephen Drew</b> To consider progress.
16	<b>Security at Bill Wilson Memorial Park</b> To consider possible measures.
17	<b>Land between Bill Wilson Memorial Park and Laburnum Road</b>

	To consider possible future use as a dog park.
18	<b>CDALC Annual General Meeting, Sat 25 October 2025 at 10am, Shildon</b> To decide on attendees from the council (up to two, one voting). Cllrs Coombs and Snowball are the elected representatives.
19	<b>DCC consultations Budget proposals for 2026/27 and Medium-Term Financial Plan 2026/27-2029/30 and Exceptions to the Empty and Unfurnished Properties and Second Homes Council Tax Premium</b> To consider whether to make representations.
20	<b>Motions on notice</b> None.

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