

Chair of the Council:
Cllr Janet Snowball



Clerk:
Mr Richard Ormerod
66-70 High St
West Cornforth
County Durham
DL17 9HS
clerk@cornforthparishcouncil.org

www.cornforthparishcouncil.org

Local Government Act 1972

Notice is hereby given that an Ordinary Meeting of the Cornforth Parish Council will be held on Monday 19 January 2026 commencing at 7pm in West Cornforth Community Centre, Station Road, West Cornforth, DL17 9LA to which members of the council are summoned for the transaction of the under-mentioned business.

Dated this 9th day of January 2026.

A handwritten signature in blue ink, appearing to read 'R. Ormerod', is written over a light blue horizontal line.

Richard Ormerod - Clerk to the Council

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.

1	Apologies Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
2	Declarations of interest At this point, Members are asked to declare: <ul style="list-style-type: none">• any personal interests not included on the Register of Interests• any prejudicial interests or• any disclosable pecuniary interests which they may have in respect of business on this agenda.
3	Members' dispensation To consider written requests, submitted in writing to the Clerk prior to the meeting, for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.
4	Public participation Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the council which are in furtherance of a person's individual circumstances, or which are about a matter where there is no right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it

	concerns has been subject of a decision of the Council in the last six months.
5	Minutes Draft minutes reflect an accurate record of what transpired at that meeting and are put before this meeting for confirmation of accuracy and to consider, resolve to approve and to be signed by the Chair. <ul style="list-style-type: none"> • Ordinary meeting of the council held on Monday 8 December 2025.
6	Chair's announcements To receive any announcements from the Chair.
7	County Councillors' report To receive reports by the County Councillors.
8	Police And Communities Together (PACT) To receive an update if needed.
9	Clerk's update To receive updates from the Clerk.
10	Planning To consider any planning applications received from Durham County Council which are of interest to the parish council and to make representations if necessary.
11	Financial matters <ul style="list-style-type: none"> a) To receive, consider and approve the receipts and payments analysis for December 2025. b) To receive, consider and approve the bank reconciliation statement for December 2025. c) To receive, consider and approve the summary of receipts and payments against budget analysis from 1 April 2025 to 31 December 2025. d) To approve pending payments.
12	Council budget and precept for 2026-27 To consider the draft budget for 2026-27. To set the council's budget for 2026-27. To set the council's precept for 2026-27.
13	Council reserves To decide on levels of earmarked reserves.
14	Asset register To consider the council's current register of assets and update if needed.
15	Annual pay equipment inspection To decide on a provider for the 2025-26 annual safety inspection.
16	Schedule of meetings for 2026-27 (including the Annual Parish Meeting) To decide on suitable dates.
17	Motions on notice: None.
