

Chair of the Council:
Cllr Janet Snowball



Clerk:
Mr Richard Ormerod
66-70 High St
West Cornforth
County Durham
DL17 9HS
clerk@cornforthparishcouncil.org

www.cornforthparishcouncil.org

Local Government Act 1972

Notice is hereby given that an Ordinary Meeting of the Cornforth Parish Council will be held on Monday 13 April 2026 commencing at 7pm in West Cornforth Community Centre, Station Road, West Cornforth, DL17 9LA to which members of the council are summoned for the transaction of the under-mentioned business.

Dated this 3rd day of April 2026.

A handwritten signature in blue ink that reads 'R. Ormerod'.

Richard Ormerod - Clerk to the Council

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted however the privacy of (i) persons who object to the same and (ii) children and vulnerable adults must be respected by anonymising the identities of such.

NOTICE OF MEETING – Public notice of the meeting is given in accordance with schedule 12, paragraph 10(2) of the Local Government Act 1972.

1	Apologies Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
2	Declarations of interest At this point, Members are asked to declare: <ul style="list-style-type: none">• any personal interests not included on the Register of Interests• any prejudicial interests or• any disclosable pecuniary interests which they may have in respect of business on this agenda.
3	Members' dispensation To consider written requests, submitted in writing to the Clerk prior to the meeting, for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.
4	Public participation Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the council which are in furtherance of a person's individual circumstances, or which are about a matter where there is no right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it concerns has been subject of a decision of the Council in the last six months.

5	<p>Minutes</p> <p>Draft minutes reflect an accurate record of what transpired at that meeting and are put before this meeting for confirmation of accuracy and to consider, resolve to approve and to be signed by the Chair.</p> <ul style="list-style-type: none"> • Ordinary meeting of the council held on Monday 9 March 2026. • Extraordinary meeting of the council held on Wednesday 25 March 2026.
6	<p>Chair's announcements:</p> <p>To receive any announcements from the Chair.</p>
7	<p>County Councillors' report:</p> <p>To receive reports from the County Councillors.</p>
8	<p>Police And Communities Together (PACT):</p> <p>To receive an update if needed.</p>
9	<p>Clerk's update:</p> <p>To receive updates from the Clerk.</p>
10	<p>Exclusion of press and public</p> <p>That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified.</p>
11	<p>In Private: Co-option of councillors</p> <p>To consider applications. Any person co-opted shall immediately become a member of Cornforth Parish Council and shall take their place at the meeting.</p>
12	<p>Planning</p> <p>To consider any planning applications received from Durham County Council which are of interest to the parish council and to make representations if necessary.</p>
13	<p>Financial matters</p> <ol style="list-style-type: none"> a) To receive, consider and approve the receipts and payments analysis for March 2026. b) To receive, consider and approve the bank reconciliation statement for March 2026. c) To receive, consider and approve the summary of receipts and payments against budget analysis from 1 April 2025 to 31 March 2026 (end of year accounts). d) To approve pending payments.
14	<p>National Allotments Society</p> <p>To consider whether to renew the parish council's membership.</p>
15	<p>Play equipment and surfacing, Bill Wilson Memorial Park</p> <p>To consider the quotes for replacement of the play equipment and wetpour surface of the toddler play area.</p>
16	<p>Churchyard, Holy Trinity Church, Cornforth</p> <p>Cllr Coombs to update members.</p>

17	64 High Street, West Cornforth, DL17 9HS To consider the results of the structural survey and decide on a way forward.
18	Request for financial assistance toward Cornforth Village Show Cornforth Village Show is held annually on the first weekend of September. The event costs approximately £2354 to run and the organisers have asked if the parish council would be kind enough to donate £1500 towards the costs of the 2026 event. To consider whether to make a donation.
19	Motions on notice: None.
