

Chair of the Committee:
Cllr Mr Paul Metcalfe



Clerk:
Mr Richard Ormerod
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Dear Councillor,

I Hereby Give You Notice that a meeting of the Allotment Committee will be held on Monday 20 July 2026 at West Cornforth Community Centre, commencing at 6pm.

Dated this 10th day of July 2026.

Richard Ormerod - Clerk to the Council

Agenda

Circulation: Councillors P Metcalfe (Chairman of Committee), J Beetham-Yelland (Chair of the Council), P Crathorne (Vice-chair of Council), S Metcalfe, M Thompson & R Vaughan.

1	Apologies Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
2	Declarations of interest To notify of any items that appear in the agenda in which members may have an interest, including those that have previously been recorded in the Members Register of Interests.
3	Members' dispensation To consider written requests, submitted in writing to the Clerk prior to the meeting, for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.
4	Minutes Minutes of the meeting held on Monday 13 April 2026.
5	Requests from tenants (including waiting list) To receive a report by the Clerk.
6	Allotment improvements The Chairman and Cllr J Beetham-Yelland to report. To include fencing. To include signage. Livin Housing is working with their maintenance contractor, Mears, to explore opportunities to improve sustainability and reduce waste and considering whether there may be an opportunity to recycle certain materials from property repairs for use within local allotment sites.

	Items such as paving slabs, fence posts and similar materials may be suitable for reuse by allotment holders, subject to demand and practical arrangements. At this stage, Livin is looking to understand whether there would be any interest from allotment holders. If so, a simple process could be developed in partnership with Mears, including identifying a suitable area where materials could be dropped off.
7	Other business
8	Date and time of next meeting
