Chair of the Council:
Cllr Joanne Beetham-Yelland

Clerk:
Mr Richard Ormerod
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Minutes of the Ordinary Council Meeting held Monday 9 November 2026 at 6pm in West Cornforth Community Centre, Station Road, Cornforth, DL17 9LA.

Present: Councillors Joanne Beetham-Yelland (in the Chair), Nick Coombs, Pauline Crathorne, Pat Drew, Carole Hesp, Linden Parkins, Rasheed Vaughan.

In attendance: Mr Richard Ormerod (Parish Clerk), County Councillor Gary Hutchinson and several members of the public.

1	**Apologies** Apologies were received from Councillors Paul Metcalfe, Susan Metcalfe, Victoria Parnaby & Michaela Thompson. ***Resolved: To receive and accept the apologies.***
2	**Declarations of interest** The Chair invited members who wished to do so to make declarations of interest in respect of items on the agenda for this meeting. ***Cllrs J Beetham-Yelland and L Parkins declared an interest in item 12 as allotment holders.***
3	**Members' dispensation** None.
4	**Public participation** None.
5	**Minutes** **Ordinary Meeting of the Council held on 12 October 2026.** It was proposed by Cllr P Crathorne and seconded by Cllr N Coombs, and it was ***Resolved: That the minutes of the Ordinary Meeting of the Council held on 12 October 2026 be agreed as a correct record.***
6	**Chair's Announcements** The Chair thanked all those involved in the Remembrance Day commemorations which had been very well attended and appreciated events. The Chair informed members that Malcolm Williams had resigned from the parish council. Members were informed that the parish council newsletter was being printed and would arrive in the next few days.
7	**County Councillor's report** None. County Councillor Gary Hutchinson joined the meeting at a later point and contributed to discussions on several items.
8	**Police And Communities Together (PACT)**

Signed Date

	Cllr N Coombs informed the meeting about a PACT meeting recently attended. Issues included: • Thefts of cables and cameras from Tarmac. • Thefts from shops on the parish. • Broken windows in Hawthorn Terrace. • Door to door sales. • Use of off-road motorised vehicles. This had reduced significantly but was still happening. ***Resolved: That the council receive the report.***
9	**Clerk's update** The Clerk had circulated a written report. It was proposed by Cllr P Crathorne and seconded by Cllr N Coombs, and it was ***Resolved: That the council receive the report.***
10	**Planning** No issues were raised.
11	**Financial matters** Members had received the Receipts and Payments Analysis for October 2026, the bank reconciliation at 31 October 2026, the expenditure against budget analysis from 1 April 2026 to 31 October 2026 and the list of pending payments. It was noted that the council had £16,483.85 in its current account and £257,701.49 in the reserve account. It was proposed by Cllr P Crathorne and seconded by Cllr N Coombs, and it was ***Resolved: To receive and approve the Receipts and Payments Analysis for October 2026.*** It was proposed by Cllr P Crathorne and seconded by Cllr R Vaughan, and it was ***Resolved: To receive and approve the bank reconciliation at 31 October 2026 and for it to be signed by Cllr P Drew.*** It was proposed by Cllr P Crathorne and seconded by Cllr R Vaughan, and it was ***Resolved: To receive and approve the expenditure against budget analysis for the period 1 April 2026 to 31 October 2026.*** It was proposed by Cllr P Crathorne and seconded by Cllr N Coombs, and it was ***Resolved: To approve the pending payments.***
12	**Meeting of the Allotment Committee held on 26 October 2026** Three recommendations had been made to council. All were agreed. ***Resolved: That the council accept the quote for provision of GRP drainage from FH Brundle (quote 1).*** ***Resolved: That the council accept the quote for provision of eight nature cameras from Nature Spy (quote 2).*** ***Resolved: That the wording in the Tenants' Handbook be changed from:*** ***"Plots also do not pass on to family members." to:*** ***"Plots also do not pass on to family members unless there are exceptional***

	circumstances."
13	**Keep Britain Tidy – The Great British Spring Clean 2027** It was noted that The Great British Spring Clean is to take place between 12 and 28 March 2027. Town and parish councils will be able sign up from January and pledging opens to the public on Friday 12 February 2027. A discussion took place. It was proposed by Cllr R Vaughan and seconded by Cllr J Beetham-Yelland and it was ***Resolved: That the Clerk organise a meeting with DCC's Civic Pride Team and the Chair of the council to discuss what can be done.*** ***Resolved: That the Clerk write to the Wombles community group and West Cornforth Primary School with a view to organising a community tidying up event to tie in with the Great British Spring Clean.***
14	**Clerk's hours of work** ***The Chair informed the meeting that the item would be deferred to the December 2026 meeting and would appear on the agenda as an In Private item.***
15	**Christmas lighting** A discussion took place. It was proposed by Cllr P Drew and seconded by Cllr R Vaughan, and it was **Res*olved: That the Christmas lights be commence on 1 December 2026 and removed on 6 January 2027 if this is possible.***
16	**Council budget for 2027-28** A discussion took place on the broad thrust of what the council might want to do in the financial year 2027-28. ***Resolved: That the Chair and Clerk draw up a draft budget for the financial year 2027-28 to be presented to the council in December 2026.*** ***Resolved: That the Clerk investigate whether the dog park is a viable proposition and consult local residents by letter in the Laburnum Road, Ash Terrace and Raisby Terrace as to whether they would be amenable to the setting up of a dog park at this location.*** ***Resolved: That the Clerk continue to liaise with County Councillor Gary Hutchinson in regard to the costs of provision of CCTV cameras.***
17	**Motions on notice:** None.

Signed Date